



AP 0110  
Dt: 27/12/18

## ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Office of the VC&MD  
RTC House, VIJAYAWADA-520 013.

Dated 26.12.2018.

Lr.No.C2/541(63)/2018-Dy.CM(C)

To  
All Regional Managers,  
APSRTC

Sub: **APSRTC LOGISTICS**: - Logistics Business by ATB Agents without collecting any additional deposit - Reduction of allotment fee for Business Facilitators -  
• Instructions issued - Reg.

- Ref: 1. Circular No.11/2017-OPD(M), Dated 03.05.2017.  
2. Circular No.13/2016-OPD(C-II), Dated 03.06.2016.  
3. Circular No.13/2017-OPD-Comm-2, Dated 27.05.2017.  
4. Circular No.9/2018-Comm, Dated 27.09.2018.

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APSRTC has entered into Logistics Business in 2017 and so far established 125 booking counters throughout A.P. for carrying out day to day parcel and courier business. It is proposed to improve the network to increase the Logistics revenue by expanding the business to Mandal Head Quarters and high potential villages on state Highways.

ATB agents are authorized to book parcels/couriers on commission basis without payment of any additional deposit. They have to procure suitable weighing machine and web camera for scanning and taking photograph of customer & parcels. Existing ATB agents on request will be provided user ID and password for carrying out the Logistics business on production of Aadhar card, ATB user ID and email-id. Out of the existing 1799 ATB agents, only 83 are carrying out the logistics business. Regional Managers are therefore instructed to encourage ATB agents to take-up Logistics booking also.

Regarding identification of Business facilitators, the pre-requisites/conditions for engagement of business facilitators are communicated vide circular 3<sup>rd</sup> cited. All Business facilitators must have Computerised booking facility or they can procure Android handheld devices. Manual LR books issued earlier shall be collected back by the ATM(C).

To increase the Business facilitators network, a decision was taken during the EDs/RMs/HODs meeting held on 21.12.2018 that allotment fee for appointment of Business Facilitators shall be reduced to Rs.1,000/- at Mandal Head Quarters and villages. For existing

Business facilitators at Mandal Head Quarters and villages, the additional amount collected towards security deposit will be credited to their account for booking, once the counter is computerized.

The commission of ATB agents/Business facilitators has been increased recently and communicated through circular 4<sup>th</sup> cited. The details of commission to be paid to ATB Agents/Business facilitators is as follows:

- |                                  |   |                               |
|----------------------------------|---|-------------------------------|
| 1. Up to Rs.5,000 per day        | : | 7% and 3% (for paid & To-pay) |
| 2. Rs.5,001 to Rs.20,000 per day | : | 10% (for paid & To-pay)       |
| 3. Above Rs.20,000 per day       | : | 12% (for paid and To-pay)     |

All the Regional Managers are requested to bestow their attention for improvement of Logistics business in their jurisdiction duly encouraging the ATB agents and Business facilitators and by giving wide publicity among the passengers / public to improve the business.

  
2.9/12/18  
**VICE CHAIRMAN & MANAGING DIRECTOR**

Copy to : ED(O) & EDs of Zones.

Copy to : CTM(O), Dy.CTM's of Regions, Dy.CMs(C) of Zones

Copy to : All DMs, All ATMs(C).