

Andhra Pradesh State Road Transport Corporation

(Operations Department, RTC House, Vijayawada)

P9/291(03)/2020-OPD (P)

CIRCULAR NO. 7 /2020-OPD (P), Dt. 18.03.2020

Sub: **SPECIAL HIRE**- Rationalization of Special Hire tariffs in respect of all types of buses-Revision of Special Hire Charges - Issue of instructions and guidelines-Reg.
Ref: Circular No.17/2015- OPD(P) dt 12.12.2015.

Corporation revised the special hire tariff in respect of all types of city and Moffussil type services w.e.f 12.12.2015 and issued instructions to the units vide Circular cited.

The tariff and minimum chargeable Kms adopted by Corporation are useful only for those commuters who hire the bus for longer duration of time. For short distance and for a limited period of utilization the tariffs and Kilometers presently charging are not attractive and commuters are preferring other modes of transports like Maxi Cabs, Mini buses and private cars.

In this scenario revamping the existing system of hiring of RTC buses with higher chargeable Kilometers is to be looked upon, so as to attract the short distance and short period utilization segment of commuters which are presently being discouraged by APSRTC due to higher Kilometers and higher tariffs and stringent conditions.

Accordingly, it is proposed to fix hire charges at different slabs of mileages to suit the individual needs of the hirers, a new scheme for Special Hire for all types of buses in the Corporation is formulated.

The salient features of the scheme are:

- It is proposed to provide special hire for pick/drop for the hirers at price in case of PVG, UPVG & City services.
- Hour wise slab rates are fixed to suit to lesser distance hirers to have an edge over the private operators.
- For peak and slack seasons, different tariff is given in Pallevelugu, UPVG and Express type vehicles.
- For Super Luxury and Ultra Deluxe which are premium products of APSRTC rates are given with hour-wise slabs from 12 hrs onwards.
- A ready reckoner is prepared which will be helpful to the hirer and the field staff in calculating the hire rate. It is also self explanatory.
- The caution deposit amount is fixed which can be refunded with the certification of traffic in-charge within 48 hrs.

GST : GST has to be collected from the hirer @ 18% on special hire charges arrived. (Rate of GST is subject to change from time to time).

The rationalized Special Hire charges and the Hour wise slab of special hire charges in 24 hrs duration period pertaining to Pallevelugu, Ultra Pallevelugu, Express, Ultra deluxe, Super Luxury and AC type services are at Annexure -I.

Similarly, the Hour wise slab of special hire charges for 16 Hrs duration period pertaining to City Ordinary, Metro Express services are at Annexure-II

Actual KMs operated / hours utilized or the fixed Slab (Hrs and KMs) booked initially whichever is higher has to be considered for computation of special hire charges payable.



If the actual operated KMs are more than the booked slab, the next higher corresponding KMs slab is applied and the applicable fixed charges for that higher KMs slab are payable. Similarly, if the actual utilized hours are more than the booked hours slab, the charges payable will be as applicable to the higher corresponding hours slab.

Both hours and KMs slab conditions have to be satisfied for the purpose of reckoning the applicable slab rate at which the actual hire charges are payable by the hirer.

If the hirer intends to hire more than the slab of 16 Hrs (City), the special hire charges payable will be

- 1) Charges for 16Hrs (City) as per slab plus.
- 2) For the extra KMs as per the rate indicated in above table or the total actual KMs run whichever is higher.

Pick / Drop facility:

A new system of Pick/Drop facility is introduced for Pallevelugu, Ultra Pallevelugu, City Ordinary and Metro Express services on special hire basis and the special hire charges to be collected from the hirer, Caution Deposit and Cancellation charges to be collected from the hirer are as **shown at Annexure - III :**

- Security Deposit for the buses supplied to PSU's/MNC.s and procedure is as shown at **Annexure -IV.**
- Terms & Conditions are detailed at **Annexure-A.**

The instructions issued vide Circular No.10/2019-OPD(T)Dt. 09.05.2019 on collection of special hire charges for **buses supplied to Government on hire basis in connection with elections** (G.O.Rt.No.1031 GA (Ele-A) Dt.08.05.2019) @ Rs.20,000/- per bus/ day and @ Rs.45/- per Km. for DGT subject to a minimum of 350 Kms will continue. Government in the said G.O ordered that no further hike proposal will be consider for next five years.

The revised special hire rates as fixed above shall come into force with effect from ~~01.04.2020~~. However, for special hire buses booked prior to the implementation date of this Circular, the Pre-revised special hire tariffs shall continue.

All the Regional Managers, Dy CTMs, Depot Managers are advised to implement the revised special hire rates duly following the procedure scrupulously.

This has the concurrence of FA&CAO.


Executive Director(O)

Copy to: ED (A), ED (E), FA & CAO for information.
Executive Assistant to VC & MD for information.
All ED(Zones) for information & necessary action.
All Regional Managers for infn. & n/a.
All Dy. CTMs for infn. & n/a.
All Depot Managers for information & necessary action.

ANNEXURE-I

TIME & KMs	Pallevelugu		Ultra pallevelugu		Express		Ultra Deluxe	Super Luxury
	Slack @ Rs.39	Peak @ Rs.41	Slack @ Rs.46	Peak @ Rs.48	Slack @ Rs.50	Peak @ Rs.52	@ Rs. 52	@ Rs. 49
8 Hrs for 200 KMs	7,800	8,200	9,200	9,600	10,000	10,400	-	-
10 Hrs for 250 KMs	9,750	10,250	11,500	12,000	12,500	13,000	-	-
12 Hrs for 300 KMs	11,700	12,300	13,800	14,400	15,000	15,600	15,600	14,700
14 Hrs for 330 KMs	12,870	13,530	15,180	15,840	16,500	17,160	17,160	16,170
16 Hrs for 360 KMs	14,040	14,760	16,560	17,280	18,000	18,720	18,720	17,640
18 Hrs for 390 KMs	15,210	15,990	17,940	18,720	19,500	20,280	20,280	19,110
20 Hrs for 420 KMs	16,380	17,220	19,320	20,160	21,000	21,840	21,840	20,580
22 Hrs for 450 KMs	17,550	18,450	20,700	21,600	22,500	23,400	23,400	22,050
24 Hrs for 480 KMs	18,720	19,680	22,080	23,040	24,000	24,960	24,960	23,520
After 24 Hours, Hire charges for 24 Hrs plus @ 20 KMs per Hr @ the same tariff per km.								

A day can be reckoned for 24 Hrs duration from the time of Departure of bus from Depot.
GST has to be collected @ 18% on Special hire charges.

A/c services

Type	Indra	Garuda	Night Rider(42)	Night Rider(48)	Garuda +	Amaravati	Vennela	Metro Luxury A/C
Minimum Chargeable amount	35,500	46,500	47000	52000	49500	59000	47500	46,500
Rate per Km	Rs.71	Rs.93	Rs.94	Rs.104	Rs. 99.00	Rs.118.00	Rs.95.00	Rs. 93.00

Minimum chargeable kms 500 per 24 hours.

After 24 Hours, Hire charges for 24 Hrs plus @ 20 KMs per Hr & Rate per KM .

GST has to be collected @ 18% on Special hire charges.

ANNEXURE-II**FOR CITY SERVICES**

TIME & KMs	City Ordinary	Metro Express
4 Hrs for 60 KMS	3,500	4,000
6 Hrs for 90 KMS	4,500	5,000
8 Hrs for 120 KMS	5,500	6,000
10 Hrs for 150 KMS	6,500	7,000
12 Hrs for 180 KMS	7,500	8,000
14 Hrs for 210 KMS	8,000	8,500
16 Hrs for 240 KMS	8,500	9,000
After 16 Hours, Hire Charges for 16 Hrs plus @ 15 KMs per Hr & Rate per KM		
Rate/Km beyond 16 Hrs	City Ordinary	Metro Express
	Rs. 45.00	Rs.48.00

*** GST has to be collected @ 18% of Special hire charges.

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PICK & DROP FACILITY:

	Pallevelugu	Ultra Pallevelugu	City Ordinary	Metro Express
Duration	3 Hrs (60 KMs)	3 Hrs (60 KMs)	2 Hrs (40 KMs)	2 Hrs (40 KMs)
Amount	Rs. 2,600	Rs. 3,000	Rs. 3,000	Rs. 3,500

*** Distance has to be arrived from Depot to drop point and to the nearest traffic generating point.

*** GST has to be collected @ 18% of Special hire charges.

* Caution Deposit (Refundable) amount shall be collected as follows:

Details	Amount
For PVG ,UPVG & City Ordinary	Rs. 1,500/- per day per contract
For EXP, UDLX, SL, M.EXP	Rs. 2,000/- per day per contract
For all A/C Services (District & City)	Rs. 5,000/- per day per contract

➤ **Caution Deposit** amount shall be refunded within 48 Hrs after completion of the journey with certification of Traffic In-Charge.

- **Cancellation:** In case of cancellation of hire contract, the cancellation charges shall be deducted from the paid special hire amount as tabulated below:

Details	Amount to be deducted
More than 48 Hrs before the departure	
(a) If special hire amount is below Rs. 10,000/-	Rs. 500 /-
(b) If special hire amount is above Rs. 10, 000/-	Rs 1,000 /-
(c) From 48 Hrs before & upto 24 Hrs before the departure time: 10% on Special Hire amount subject to a minimum applicable as per (a) & (b)	
(d) From 24 Hrs before & till the departure time: 30% on Special Hire amount (to compensate the loss or fixed cost)	
e) After departure, charges at Minimum slab/ 30% of the special hire amount whichever is lower will be deducted.	
f) If the hirer not turned up for bus on contract, after 2 hrs of departure time, it shall be deemed that the hire contract automatically cancelled and cancellation charges will be deducted as applicable shown at "e".	

ANNEXURE-IV

Security Deposit for the buses supplied to PSU's/MNC.s and procedure :

The earlier instruction issued to collect the security deposit from Government Organizations, Public Sector Undertakings, Multinational Company and other private organizations as reiterated hereunder are to be conformed strict implementation.

Collect revised special hire charges for the buses supplied to PSUs and other companies without extending any concession / discount at Minimum chargeable KMs of 80 uniformly to all companies.

- ❖ Collect Security deposit amount equivalent to 1 month estimated hire charges from PSUs / Government Organizations.
- ❖ Collect Security deposit amount equivalent to 2 Months estimated hire charges from all other Organizations/ Multinational companies etc.,

12/05/08

TERMS & CONDITIONS

- 1) APSRTC does not take responsibility for any delay/ damages caused due to break downs, accidents, mechanical failures etc., when a bus is given for hire.
- 2) No over load shall be allowed on the bus given for hire. In case of over loading it shall be charged with ticket fare for each of the passenger based on the type of the service & the distance to be travelled.

Type	PVG	UPVG	EXP	UDLX	SL	IND	GRD	N.RIDER-42	N.RIDER-48	GRD+	AMVT	VNL-30	C.O	M.EXP	M.L.X
seating capacity	55	55	49	39	35	40	40	42	48	48	48	29	62	42	34

- 3) The hirer shall be responsible in guiding the driver on the route.
- 4) The hirer shall not in turn hire out the bus to others.
- 5) The KMs operated by the hire bus will be taken into account from the Depot and back to the Depot.
- 6) The timings shall be reckoned from the time the vehicle goes out of the Depot and reaches back to the Depot.
- 7) Any fraction of hour exceeding 15 minutes shall be counted as one full hour.
- 8) A concession of 10% in total hire charges be allowed for the educational Institutions for the students studying in Government, Government recognized institutions.
- 9) Separate Special hire tariff are fixed for PVG, UPVG and Express services in Peak and Slack seasons. (**Peak Season-January to June & October, Slack Season July to December except October**).
- 10) For computation of special hire charges actual distance covered from Depot or hourly basis slab, which ever higher is to be taken.
- 11) No Reservation Fee will be charged.
- 12) Postponement of journey is allowed only for one time i.e. prior intimation of the same one day in advance.
- 13) In case of Inter-State, **Permit Fee** shall be collected from the hirer.
- 14) **Toll Fee, Parking Fee** (if any) and **Inter - State Border Tax**, shall be borne by the hirer.
- 15) GST shall be collected @ 18% on the special hire charges worked out.
- 16) The hirer shall claim the amount refundable within 3 months from the date of contract.
- 17) The hirer shall not in turn hire out the bus to others.

