

**JOINT OPERATIONS & ACCOUNTS CIRCULAR**  
**NO. 28/2013-OPD(P), Dt.01.07.2013.**

Sub: **PASSENGER CESS** – Collection of Passenger Cess from traveling public to provide better amenities in Bus Stations – Instructions issued –Reg

Ref :1)This office letter even no dated 22.06.2013  
2)G.O.Rt.No 633 TR&B(TR.II) Dt.01.07.2013

Corporation/ is receiving several representations from Hon'ble Public Representatives for construction of new Bus Stations and extension of facilities in existing Bus Stations.

It is pertinent to mention that in view of huge movement of passengers utilizing the bus stations and heavy movement of buses day in and day out, the wear and tear on Bus Station premises necessitate regular repairs and maintenance works. This apart, during monsoon season due to lack of CC yard at many places ditches are prone to develop with water stagnation, leading to severe inconvenience to both the crew and passengers. CC works are required to be taken up annually at almost all bus stations and the flooring of the passenger movement area need to be repaired periodically.

In order to meet the various demands of Hon'ble Public Representatives, it is proposed to collect a nominal amount from each passenger traveling in all Special type buses of APSRTC and to maintain a separate Corpus Fund. The revenue so generated will be utilized solely to create facilities for the passengers. Accordingly the permission of the Government is requested vide letter 1<sup>st</sup> cited.

After careful examination of the proposal submitted by APSRTC, Government vide G.O.Rt.No 2<sup>nd</sup> cited accorded approval

- o **to collect Re.1.00** Per Passenger per Journey in respect of Adult and Child Passengers traveling in Special type services Viz. Express, Deluxe, Super Luxury, Indra, Garuda, Garuda+ and Vennela services.

Therefore all the Regional Managers / Unit Officers are hereby advised to implement the above orders **from the first departure of all special type services w.e.f.02.07.2013** duly following the guidelines mentioned hereunder.

1. The crew shall be instructed that only specified ticket be issued to passengers towards collection of passenger cess.
2. Under no circumstances the Passenger Tickets and Luggage Tickets **shall be used** to collect passenger cess". Mean while, till the Passenger Cess Ticket is procured from Central/Zonal Stores the Units are to be instructed to utilize the Luggage Ticket Rs.1/-

3. The Passengers who reserved seats prior to implementation date are exempted from payment of Passenger Cess.
4. The operating crew shall collect passenger cess at the specified rates from each and every passenger who boarded the APSRTC Special type Buses (Viz Express, Deluxe Super Luxury, Indra, Garuda, Garuda+ and Vennela services) for every single trip irrespective of distance of travel.
5. The Computer Department has taken up the necessary software modifications in TIMS and OPRS modules for all special type services.
6. The Computer Dept shall also give a break up in CR Note to enable correct classification by the Accounts Department. In case of cancellation of SR ticket the Passenger cess amount is not refundable and necessary modifications in software shall be carried out accordingly.
7. The Unit officer shall immediately raise indents and procure Passenger Cess Tickets from Central Stores / Zonal Stores.
8. The Revenue Generated on sale of Passenger Cess Tickets shall be credited under separate **ACCOUNT HEAD 0323 PASSENGERS AMENITIES FUND.**
9. The Crew shall be instructed that passengers without Passenger Cess Ticket shall also be treated at par with ticket less passenger.

The Regional Managers and Unit Officers are hereby advised to issue instructions to the operating crew on the above lines. Necessary endorsement shall be made in MTD 141 Cards of all types of services. This has the approval of the competent authority.

  
**FINANCIAL ADVISOR &  
 CHIEF ACCOUNTS OFFICER**

  
**EXECUTIVE DIRECTOR 17  
 (OPERATIONS, MIS & AM)**

To  
**All Regional Managers,  
 Depot Managers.**

- CC to: FA&CAO / Director (V&S) and All Executive Directors for infmn.
- CC to: Secretary to Hon'ble Chairman for information.
- CC to: Secretary to VC&MD for information.
- CC to :CME (C&B)/COS of Zones for information and n/a.
- CC to: CE(IT) for information with a request to carry out necessary software modifications as instructed above.
- CC to : All Dy.CAOs /AOs / Dy.CTMs for infmn. & n/action.
- CC to : All Principals - Zonal Training Colleges for information.
- CC to : Principal / Transport Academy, Hakimpet for information.
- CC to: WM / Printing Press, Miyapur for information with a request to supply the indented stock to the Zonal Stores without any delay.
- CC to : ATMs / Squad In-charges for infmn. & n/action.
- CC to : R. Audit Officer, APSRTC Resident Audit Branch, Msrd., Hyd. for infmn.