

# Andhra Pradesh State Road Transport Corporation

(Operations Department(Planning), RTC House, Vijayawada)

P9/291(03)/2022-OPD (P)

## **CIRCULAR NO.19/2022-OPD (P), Dt: 01.08.2022.**

Sub: **SPECIAL HIRE**- Revision of Special Hire tariffs in respect of all types of buses – Issue of instructions and guidelines - Reg.

Ref: 1. Circular No.17/2015-OPD (P) Dt 12-12-2015  
2. Circular No.07/2020- OPD(P), Dt: 18.03.2020.

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Corporation is providing buses on special hire basis to the public for special occasions like marriages, tours, excursions and industrial visits etc., duly collecting special hire charges. The Corporation has revised the special hire tariff during 2015 and only rationalized the tariffs in 2020. Ticket fares were revised latest on 1<sup>st</sup> July'2022. Keeping in view of the steep hike in the HSD oil prices from Rs.51.62 in Oct'2015 to Rs.99.06 in July'2022 (i.e by 91.9%) and hike in other cost components, the special hire charges of all types of buses of Corporation are also revised as mentioned below.

1. The revised Special Hire charges along with Hour wise slabs in 24 hrs duration pertaining to all types of mofussil products are at **Annexure –I**.

For Pallevelugu, Ultra pallevelugu and Express, to encourage hiring for short distance & for short periods, new 6 hrs slab with 150 Kms is also introduced this time.

For Ultra Deluxe and Super Luxury buses also, new 10 hrs slab with 250 Kms is also introduced this time to grab the short period hiring segment.

2. The revised slab wise special hire charges for 16 Hrs duration period pertaining to City Ordinary, Metro Express services are at **Annexure-II**. The charges shall be collected for the actual operated KMs or on KMs chargeable per hour whichever is on higher side.

In order to arrive special hire charges, the highest charges arrived on Actual KMs operated (or) hours utilized (or) the fixed Slab (Hrs and KMs) booked initially shall be considered.

In case, if the operated KMs are more than the booked slab, the next higher corresponding KMs slab shall be applied and the applicable fixed charges for that KMs slab shall be collected, Similarly, if the actual utilized hours are more than the booked hours slab, the charges payable will be as applicable to the higher corresponding hours slab.

Further,

- The Pickup/Drop facility is given for Pallevelugu, Ultra Pallevelugu, City Ordinary and Metro Express services for short distances.
- Caution Deposit and Cancellation charges to be collected from the hirer are mentioned at **Annexure – III**.

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- Security Deposit for the buses supplied to PSU's/MNC.s and procedure to be adopted is mentioned at **Annexure – IV.**
- Terms & Conditions are detailed at Annexure–A.
- The special hire charges communicated vide Circular No.10/2019–OPD(T) Dt. 09.05.2019 for buses supplied to Government on hire basis in connection with elections (G.O.Rt.No.1031 GA (Ele-A) Dt.08.05.2019) @ Rs.20,000/- per bus/ day and @ Rs.45/- per Km. for DGT subject to a minimum of 350 Kms will continue.
- Care shall be taken to arrive at the toll plaza charges deducted in fastag/Manual payments which are to be borne by hirer.
- GST @ 18% on the special hire charges shall be collected from the hirer.
- The bus on contract facility will be made available in APSRTC website shortly for the convenience of the public to book buses on hire basis.

The revised special hire rates as fixed above shall come into force with effect from 02/08/2022. However, for buses booked on special hire basis prior to the implementation date of this Circular, the Pre-revised special hire tariffs shall continue.

All the DPTOs, Dy.CTM.s, Depot Managers are advised to adopt the revised special hire rates duly following the procedure scrupulously.

  
Managing Director  
APSRTC

Copy to: ED (A), ED (E), FA & CAO, OSD(C&L) for information.  
All ED (Zones) & DPTOs for necessary action.  
All Dy.CTM(Zones) for necessary action.  
All Depot Managers for necessary action.

**ANNEXURE-I**

PROPOSED RATIONALISATION OF SPECIAL HIRE TARIFF								
TIME & KMs	PalleVelugu		Ultra Palle Velugu		Express		Ultra Deluxe	Super Luxury
	Slack @ Rs.50	Peak @ Rs.52	Slack @ Rs.60	Peak @ Rs.62	Slack @ Rs.60	Peak @ Rs.62	@ Rs. 61	@ Rs. 57
6 Hrs for 150 KMs	7,500	7,800	9,000	9,300	9,000	9,300		
8 Hrs for 200 KMs	10,000	10,400	12,000	12,400	12,000	12,400	-	-
10 Hrs for 250 KMs	12,500	13,000	15,000	15,500	15,000	15,500	15,250	14,250
12 Hrs for 300 KMs	15,000	15,600	18,000	18,600	18,000	18,600	18,300	17,100
14 Hrs for 330 KMs	16,500	17,160	19,800	20,460	19,800	20,460	20,130	18,810
16 Hrs for 360 KMs	18,000	18,720	21,600	22,320	21,600	22,320	21,960	20,520
18 Hrs for 390 KMs	19,500	20,280	23,400	24,180	23,400	24,180	23,790	22,230
20 Hrs for 420 KMs	21,000	21,840	25,200	26,040	25,200	26,040	25,620	23,940
22 Hrs for 450 KMs	22,500	23,400	27,000	27,900	27,000	27,900	27,450	25,650
24 Hrs for 480 KMs	24,000	24,960	28,800	29,760	28,800	29,760	29,280	27,360

- A day can be reckoned for 24 Hrs duration from the time of Departure of bus from Depot.
- After 24 Hours, Hire Charges @ 20 km/hr with applicable rate per KM shall be collected.
- GST has to be collected @ 18% on Special hire charges.

A/c services									
Type	Night Rider(42)	Night Rider(48)	Vennela(30)	Vennela(24)	Dolphin Cruise	Amaravati	Garuda	Indra	M.Lux. A/C
Minimum Chargeable amount (Rs)	50,500	56,000	43,500	36,500	65,000	60,000	44,500	39,500	40,000
Rate/Km	Rs.101	Rs.112	Rs.87	Rs.73	Rs. 130	Rs.120	Rs.89	Rs. 79	Rs.80

- Minimum chargeable kms 500 per 24 hours.
- Above 24 Hrs/500 Kms, Hire Charges @ 20 km/ hr & Rate per KM shall be collected.
- GST has to be collected @ 18% on Special hire charges.

**ANNEXURE-II****FOR CITY SERVICES**

For City services(Rs)		
TIME & KMs	City Ordinary	Metro Express
4 Hrs for 60 KMS	3,500	4,500
6 Hrs for 90 KMS	5,130	5,310
8 Hrs for 120 KMS	6,840	7,080
10 Hrs for 150 KMS	8,550	8,850
12 Hrs for 180 KMS	10,260	10,620
14 Hrs for 210 KMS	11,970	12,390
16 Hrs for 240 KMS	13,680	14,160
After 16 Hours, Hire Charges @ 15 km/hr with applicable rate per KM shall be collected		
Rate/Km beyond 16 Hrs	City Ordinary	Metro Express
	Rs.57	Rs.59

- GST has to be collected @ 18% of Special hire charges.

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**PICKUP & DROP FACILITY:**

	Pallevelugu	Ultra Pallevelugu	City Ordinary	Metro Express
Duration	3 Hrs (60 KMs)	3 Hrs (60 KMs)	2 Hrs (40 KMs)	2 Hrs (40 KMs)
Amount	4680	5580	3420	3540

Distance has to be arrived from Depot to drop point and to the nearest traffic generating point.

GST has to be collected @ 18% of Special hire charges.

- Caution Deposit (Refundable) amount shall be collected as follows:

Details	Amount
For PVG ,UPVG & City Ordinary	Rs. 1,500/- per day per contract
For EXP, UDLX, SL, M.EXP	Rs. 2,000/- per day per contract
For all A/C Services (District & City)	Rs. 5,000/- per day per contract

- **Caution Deposit** amount shall be refunded within 48 Hrs after completion of the journey with certification of Traffic In-Charge.
- **Cancellation:** In case of cancellation of hire contract, the cancellation charges shall be deducted from the paid special hire amount as tabulated below:

Details	Amount to be deducted
More than 48 Hrs before the departure	
(a) If special hire amount is below Rs. 10,000/-	Rs. 5,00/-
(b) If special hire amount is above Rs. 10,000/-	Rs. 1,000/-
(c) From 48 Hrs before & upto 24 Hrs before the departure time:10% on Special Hire amount subject to a minimum applicable as per (a) & (b)	
(d)From 24 Hrs before & till the departure time: 30% on Special Hire amount (to compensate the loss or fixed cost)	
e) After departure, charges at Minimum slab/ 30% of the special hire amount whichever is lower will be deducted.	
f) If the hirer not turned up for bus on contract, after 2 hrs of schedule departure time, it shall be deemed that the hire contract automatically cancelled and cancellation charges will be deducted as applicable at "e".	

**ANNEXURE-IV****Security Deposit for the buses supplied to PSU's/MNC.s and procedure:**

The earlier instruction issued to collect the security deposit from Government Organizations, Public Sector Undertakings, Multinational Companies and other private organizations as reiterated hereunder are to be conformed strict implementation.

Collect revised special hire charges for the buses supplied to PSUs and other companies without extending any concession/discount at min. chargeable KMs of 80.

- ❖ Collect Security deposit amount equivalent to 1 month estimated hire charges from PSUs / Government Organizations.
- ❖ Collect Security deposit amount equivalent to 2 Months estimated hire charges from all other Organizations/ Multinational companies etc.,

**TERMS & CONDITIONS**

**ANNEXURE: A**

- 1) APSRTC does not take responsibility for any delay/ damages caused due to break downs, accidents, mechanical failures etc., when a bus is given for hire.
- 2) No over load shall be allowed on the bus given for hire. In case of over loading it shall be charged with ticket fare for each of the passenger based on the type of the service & the distance to be travelled.

Type	PVG	UPVG	EXP	UDLX	SL	IND	GRD	N.RIDER-42	N.RIDER-48	Dolphin cruise	AMVT	VNL-30	VNL-24	C.Ord	M.EXP	M.LUX
seating capacity	55	54	49	39	35	40	40	42	48	52	48	30	24	46	46	36

- 3) The hirer will be responsible in guiding the driver on the route.
- 4) The hirer shall not in turn hire out the bus to others.
- 5) The KMs operated by the hire bus will be taken into account from the Depot and back to the Depot.
- 6) The timings shall be reckoned from the time the vehicle goes out of the Depot and reaches back to the Depot.
- 7) Any fraction of hour exceeding 15 minutes shall be counted as one full hour.
- 8) A concession of 10% in total hire charges is allowed for the educational Institutions for the students studying in Government, Government recognized institutions.
- 9) Separate Special hire tariff are fixed for PVG, UPVG and Express services in Peak and Slack seasons. (**Peak Season-January to June & October, Slack Season July to December except October**).
- 10) For computation of special hire charges, actual distance covered from Depot or KMs on hourly basis slab, whichever is higher is to be taken.
- 11) No Reservation Fee will be charged.
- 12) Postponement of journey is allowed only for one time i.e. prior intimation of the same at least by one day in advance shall be given by the hirer.
- 13) In case of Inter-State, **Permit Fee** shall be collected from the hirer.
- 14) **Toll Fee, Parking Fee** (if any) and **Inter – State Border Tax**, shall be borne by the hirer.
- 15) GST shall be collected @ 18% on the special hire charges worked out.
- 16) The hirer shall claim the amount refundable within 3 months from the date of contract.
- 17) Toll plaza charges deducted in fastag/Manual payments are to be borne by hirer.

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