



## ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Operations(PLG) Department, RTC-House-Vijayawada.

No: P9/359(03)/2024-OPD (PLG)

### CIRCULAR NO. 02/2024 -OPD(PLG) Dtd. 12.03.2024

Sub: **-Hiring** – Hiring of buses – Replacement of existing old hire buses which are completing the total tenure in 2024 with new hire buses of similar type by the existing hire bus owners – Instructions issued -Regarding.

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The Corporation Board vide Resolution no. 07/2024 dated. 21.02.2024 accorded approval for replacement of the existing old hire buses which are completing the total tenure in 2024, with new hire buses of similar type by the existing hire bus owners.

Accordingly, the following instructions are issued for strict adherence and compliance.

#### General :

1. To permit replacement of the existing old hire buses which were operated / being operated in 2024 and completed/completing the total tenure between 01.01.2024 and 31.12.2024 including all extensions given earlier, with new hire buses of similar type by the existing hire bus owners.
2. The old hire buses which were prematurely stopped /withdrawn in 2024 and NOC obtained are not eligible for replacements. The hire buses for which NOCs were not obtained, are eligible for replacement with new buses of similar type.
3. Model and Specifications of Bus, Body Standards, Seating Capacity Seating Pattern, Colour scheme, Agreement Period, Terms & Conditions etc. of MSTC VII hire bus tender notification are applicable for these buses. The details are available at the APSRTC website <https://www.apsrtc.ap.gov.in>.
4. The base hire rate applicable for each new hire bus permitted for replacing old hire bus will be communicated separately.
5. Super Luxury 40 seater hire bus shall be supplied to replace the existing old Super Luxury bus of 36 seats. Accordingly, the applicable base hire rate will be communicated.
6. The route, route course, daily VU, etc. as per the presently operating schedule remain unchanged.

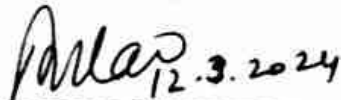
7. A fresh agreement shall be entered by the hire bus owner with APSRTC for the new bus operation in place of the replaced old hire bus.
8. The tenure of the agreement is shown below.

Type of Hire Bus	Agreement period for new buses of 2024 model
Indra AC / Super Luxury-40 /Ultra Deluxe/Express	Initially, for 4 years from the date of introduction and extendable by 2 years / upto 10 lakh kms, whichever is earlier, subject to complete refurbishing of bus after 4 years (4+2).
Pallevelugu/ Metro Express& City Ordinary	Initial period of 4 years from the date of introduction, extendable by 2 years and extendable by another 2 years subject to complete refurbishing after 4 years and Complete Overhauling (CO)after 6 years. (4+2+2)

**Working instructions:**

1. Allotment letters (**Annexure-A**) shall be issued by the ED (Zones) to the owners of the existing old hire buses whose tenure is going to conclude by 31.07.2024 and now permitted for replacing the same with new hire bus of similar type in terms of the approval of Corporation Board. Allotment letters for the buses whose tenure is going to conclude on or after 01.08.2024 shall be issued 120 days before the date of conclusion of agreement.
2. The allotment letters shall be issued by all Zones uniformly on 13.03.2024.
3. Separate allotment letter shall be issued for each bus even for the same owner.
4. An amount of Rs. 5,900/- (Rupees five thousand nine hundred only) per bus which includes GST shall be collected towards administrative charges, which is non-refundable. An amount of Rs. 50,000/- (Rupees fifty thousand only) per bus shall be collected towards security deposit, which will be refunded after induction of new hire bus in place of existing old bus.
5. The DPTOs shall obtain willingness along with DD for an amount of Rs.55,900/- from the existing hire bus owners in the given format (**Annexure-B**) for the hire buses by 30.03.2024.
6. Penalty clauses applicable for the delay in production of new bus for inspection before the committee are given at **Annexure -C**.

Necessary action shall be taken on the above lines and submit compliance.

  
**MANAGING DIRECTOR**

Copy to ED(A), ED(E ) and FA&CAO for information.

Copy to all ED Zones and DPTOs for information and N/a



ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION  
O/o the Executive Director, Zone ( )

Lr. No: .....

Dt. 13.03.2024

**HIRE BUS REPLACEMENT ORDER**

To,

Sri/Smt. -----  
Address .....  
.....  
.....

Sir/Madam,

Sub:-**HIRING**- Replacement of the existing old hire bus with new hire bus of the same type – Allotment – Communicated – Reg.

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The total tenure of the agreement of the existing old hire bus bearing no. .... of .... Type is concluding by ..... (Date). It is approved by the Corporation to permit replacement of existing old hire bus with a new hire bus of same type subject to certain conditions.

The particulars of route with route course, daily KMs, etc. are given below.

- 1 Route with route course :
- 2 V.U. (Daily kms) :
- 3 Depot :
- 4 District :
- 5 Applicable Hire Rate per Km : will be communicated separately
- 6 Type of Bus to be supplied : ..... (as communicated in Cir. No. 02/2024).

The allotment of above route is strictly subject to the following conditions.

1. Model and Specifications of Bus, Body Standards, Seating Capacity Seating Pattern, Colour scheme, Agreement Period, Terms & Conditions etc. of MSTC VII hire bus tender notification are applicable for these buses. The details are available at the APSRTC website <https://www.apsrtc.ap.gov.in>.

CHIEF MANAGER (MARKETING)  
APSRTC, RTC HOUSE,  
VIJAYAWADA-520 013.

2. A fresh agreement shall be entered by the hire bus owner with APSRTC for the new bus operation in place of the replaced old hire bus. The tenure of the agreement will be as communicated in Cir. No. 02/2024 -OPD (PLG) Dtd. 12.03.2024
3. An amount of Rs. 5,900/- (Rupees five thousand nine hundred only) per bus which includes GST shall be collected towards administrative charges, which is non-refundable. An amount of Rs. 50,000/- (Rupees fifty thousand only) per bus shall be collected towards security deposit, which will be refunded after induction of new hire bus in place of existing old bus. These amounts shall be paid before 30.03.2024 in the form of DDs payable at respective DPTO offices.
4. Penalty clauses applicable for the delay in production of new bus for inspection before the committee are given at **Annexure -C**.
5. The owner shall produce new hire bus for inspection before the committee duly registered with concerned RTA of District of Andhra Pradesh as per specifications mentioned and bus body built at approved body fabricators within **120 days from the date of issue of this letter**.
6. Documents such as original Registration Certificate of the bus, Comprehensive Vehicle Insurance Policy with "IMT 44" endorsement from the Vehicle Insurance Co. shall be produced at the time of inspection.
7. The vehicle shall be produced as per the prescribed standards, specifications and color scheme of the Corporation. Failing to produce the new bus within the specified time renders the Allotment letter canceled and the Security Deposit amount paid stands forfeited.
8. The owner shall enter an agreement with the applicable terms and conditions with the Corporation before commencing operation of new bus

Please acknowledge.

Yours sincerely,

EXECUTIVE DIRECTOR

-----Zone

CC to: DPTO -----District for information.

  
CHIEF MANAGER (MARKETING)  
APSRTC, RTC HOUSE,  
VIJAYAWADA-520 013.

## WILLINGNESS LETTER

To  
The DPTO,  
A.P.S..R.T.C.

District \_\_\_\_\_ Depot. \_\_\_\_\_  
Existing Hire Bus No. \_\_\_\_\_ Type \_\_\_\_\_  
Route \_\_\_\_\_

\_\_\_\_\_ District

Sir,

Sub:-HIRING- Hiring of buses -- Replacement of the existing old hire bus with new hire bus of the same type- Submitting willingness -Regd.

Ref : 1. Circular No. 02/2024 -OPD(PLG) Dtd. 12.03.2024

2. Replacement of hire bus order no. \_\_\_\_\_ dtd. \_\_\_\_\_

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With reference to the above subject, I here by agree to introduce new .....type of bus in place of existing ... .type of bus bearing no.....presently under operation on route from .....to .....with .....kms. of allotted daily vehicle utilization, introduced vide .....tender/replacement. I am here with enclosing DD . no. \_\_\_\_\_ for an amount of Rs.55,900/- Dtd.....

Signature  
Name  
Phone No./Cell No.

  
CHIEF MANAGER (MARKETING)  
APSRTC, RTC HOUSE,  
VIJAYAWADA-520 013.

## ANNEXURE-C

The bus shall be built as per the prescribed specifications at approved bus body fabricators and produced for inspection. Non production of new bus for inspection within the stipulated period attract levying penalties as mentioned below.

Sno	Time limit from the date of issue of Allotment letter	Penalty amount Rs.
1	Up to 120 days	Nil
2	Up to 240 days	Rs.500/- per day from 121 <sup>st</sup> day to 240 <sup>th</sup> day
3	Up to 300 days	Rs.500/- per day from 121 <sup>st</sup> day to 240 <sup>th</sup> day and Rs 1000/- per day from 241 <sup>st</sup> day to 300 <sup>th</sup> day.

  
CHIEF MANAGER (MARKETING)  
APSRTC, RTC HOUSE,  
VIJAYAWADA-520 019: