

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Corporate Office:: Operations Department,
RTC HOUSE -PNBS - VIJAYAWADA.

File Number: 17030/11/2018- OPERTNS-APSRTC
COMPUTER No: 306996

Circular No. 14/2018-OPD (PLG), Dt. 15.05.2018.

Sub: Hire Buses - Authorizing Executive Directors of Zones to permit Deviation/extra KMs operation of hire buses during special occasions to clear heavy influx of passengers - Reg.

Ref: Circular No.33/2009-OPD (PLG), dt.30.09.2009.

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APSRTC is supplementing its fleet requirement by engaging buses under Hire Scheme through Public Tender Notification. Hire buses are not normally allowed for any additional / deviated operation, because each hire bus is assigned with specific V.U. and irrespective of the route, hire rate is payable strictly according to the assigned V.U. This is in order to set discipline in hire buses operation and to prevent requests from owners of hire buses to operate extra KMs/trips. Therefore Field Officers have been advised to adhere to their schedule operation only.

However on special occasions viz, fairs and festivals, holidays followed by festivals (viz., Sankranthi, Mahasivarathri, Dassara, Deepavali, School Vacations, Marriage Seasons, Political Congregations, fairs & festivals of local significance etc.) despite full fleet of RTC being pressed into operation, the need for extra operation by hire buses is necessitated.

Of late in the wake of increased composition of hire fleet, nearing 25% of total schedules, introduction of special type vehicles (vide 2015 Notification -Indra, Super Luxury, and Ultra Deluxe type) under hire scheme the need for operation of hire buses over and above schedule KMs has become imperative than earlier so as to clear extra traffic/sudden spurt.

Hire buses are at times required to operate extra trips after completion of their allotted schedule and also on occasions required to be operated on altogether different route and Vehicle Utilization (VU).

Vide Circular cited under reference; instructions were communicated on modalities to be adopted for such deviations. However with passage of time and representations from Hire Bus Owners welfare Association, independent approvals were communicated as and when extra involvement of operations took place for clearance to pay hire charges on current applicable floor rate.

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Thus as on date the practice is to adopt the guidelines communicated vide 33/2009 Circular for all instances of minor deviations and arrange payment at the applicable hire rates on occasions like festival traffic clearance. However the scope of the said circular is limited to Exp/M. Exp/TVG and C. Ord type only. Further it is creating a regular hassle while obtaining sanction in each individual case and the need for issuing comprehensive guidelines is very much felt.

Now to facilitate field decisions and to avoid delays i.e. Without the need to refer such cases to Corporate Office and for planning additional operations in advance, the competent authority with the concurrence of F.A. authorized Regional Managers to utilize hire buses for special / extra / deviated operation as per the procedure given here under and arrange payment after pre audit.

For instances like

1. Route deviation due to unavoidable circumstances like Railway gate repairs, Road repairs, Road breach due to natural calamities Traffic restrictions, which are of temporary nature.

Payment shall be arranged for the extra KMs beyond the schedule KMs at the applicable hire rate discounted by the personnel cost component. **The discounted rate for Indra type buses is fixed at Rs.6.05 per KM, for all other types of District buses introduced vide all notifications is fixed at Rs.5.00/- per Km and for City type buses is fixed at Rs.8.30/-.** This shall be revised once in a year and communicated from the head office. Illustration at Annexure - A.

The Executive directors Zone are vested with powers to accord sanction for such deviation as well as approve payment after pre audit. However, a monthly abstract of vehicles for which, such deviations are accounted shall be sent to the Corporate office invariably.

On all such occasions, payment due to the Hire bus owner to the extent of schedule KMs shall be arranged promptly and payment for the additional KMs shall be arranged after sanction by the ED- Zone

2. If the Route deviation is of a permanent nature, cases shall be processed immediately to modify the terms of the schedule agreement fixing the new floor rate applicable to that Vehicle Utilization.

3. On special Occasions during Sankranthi and Dasara when the deviation is of a drastic nature involving altogether different deployment plan for crew unlike the usual plan for the allotted schedule of the hire bus and the number of days may also be more. On two such occasions only the period of special

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operation shall be taken as a block and the hire charges shall be arranged @applicable floor rate for the resultant vehicle utilization.

If the total operation does not exceed the allotted schedule KMs (number of days operated multiplied by Scheduled Vehicle Utilization) payment shall be arranged promptly as per the applicable floor rate for the respective bus.

If the total operation exceeds the schedule KMs then payment shall be arranged duly considering the average VU as the schedule for the period and at the current applicable floor rate for that particular VU.

This is in suppression of instructions issued vide Circular No.33/2009-OPD(PLG), dt.30.09.2009 and instructions communicated from time to time on payment for additional/deviated KMs.

Please acknowledge.


EXECUTIVE DIRECTOR
(OPERATIONS & MARKETING)

To
All Executive Directors of Zones,
All Regional Managers,
A. P. S. R. T. C.

Copy to : ED(A&P), ED(E&IT), F.A. & CAO for information.

Copy to : All Dy. CTMs / All Depot Managers for infmn. & n/a.

Copy to : All Dy. CAOs in Zones, Dy.CAO (Test Audit) and AOs. in Regions for infmn. & n/a.

Illustration for**Annexure - A**

1. Route deviation due to unavoidable circumstances like Railway gate repairs, Road repairs, Road breach due to natural calamities Traffic restrictions etc which are of temporary nature.

Type of Bus	- Teluguvelugu
Allotted vehicle utilization	- 360
Base hire rate	- 1868

Deviation on account of Construction of ROB, implementation of one way etc. Say for a single the additional stretch is @ 3 kms Number of trips passing through the deviated stretch 3 rounds or 6 singles

Additional KMs operated per day	- 18KMs
Payment per day (schedule KMs)	= 360 X 1868 = Rs.6874.24 plus
	= 1868 - 500 = 1368 X 18 = Rs. 245.34

Total payment per day as long as as the schedules is operated on deviated route (360 + 18 = 378 Kms) = **Rs. 7119.58**

Illustration for**Annexure - B**

On Occasions like Jathara/ Holidays etc., the deviation is of a drastic nature involving an altogether different deployment plan for crew unlike the usual plan for the allotted schedule of the hire bus and the number of days may also be more. On such occasions the period of special operation shall be taken as a block and the hire charges shall be arranged as follows

If the total operation does not exceed the allotted schedule KMs payment shall be arranged promptly as per the applicable floor rate for the respective bus.

Type of Bus	- Express
Allotted vehicle utilization	- 420
Base hire rate	- 1800
Period of special operation	07 th January to 18 th January

Total Kms operated during block period 5,000 Kms on deviated routes payment shall be arranged as per the applicable floor rate for the actual KMs operated i.e. Rs.18/- . To make payment for 5000 Kms @Rs.1800/-

If the total operation exceeds the schedule KMs then payment shall be arranged duly considering the average VU as the schedule for the period and at the current applicable floor rate for that particular VU.

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Type of Bus - ULTRA DELXUE
Allotted vehicle utilization - 450
Base hire rate - 1829

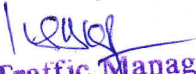
Period of special operation 07th January to 18th January

Total Kms operated during block period 5760 Kms on deviated routes

Payment shall be arranged as per the applicable floor rate for the actual KMs operated

Average VU - $5760/12 = 480$

Base floor rate - 1798 for 12 days (for 480 VU for Ultra Deluxe) Net
Payment - $1798 \times 480 \times 12 = \text{Rs.}1,03,564.80/-$


Chief Traffic Manager
APSRTC: VC & MD's Off
RTC House, PNBS.
Vijayawada