

Andhra Pradesh State Road Transport Corporation

RTC-House, Vijayawada

No.P9/716(3)/2016-OPD(P)

Date: 22.12.2016.

Circular No. 34/2016-OPD(P) Dt.22.12.2016

Subject: DIVYA DARSHANAM : Supply of 4 Buses from each district for 4/5 days on normal special hire charges to Endowment Department for transportation of devotees to important temples in the State of AP-Issue of instructions -Reg.

- Ref : 1) G.O.Ms.No.243,Rev(E-1) Dept Dated 09.06.2016.
2) This office letter even no dated 24.05.2016.
3) D.O.Lr.No.210742/Endts/2016 Dt 28.06.2016 Minutes.
4) Divya Darshanam/19961/2016 Dt.26.10.2016
5) Divya Darshanam/19961/2016 Dt.08.12.2016

The Government of Andhra Pradesh vide G.O. Cited has issued orders to launch a scheme as DIVYA DARSHANAM for marginalized Hindus to visit major temples in the state of Andhra Pradesh. The expenditure on account of transportation shall be met equally by TTD and other 7 major temples. The Commissioner Endowment department shall make arrangement to provide buses in consultation with APSRTC.

In this connection it is to inform that the Commissioner of Endowment & Ex Officio Member TTD during the meeting held on 28.11.2016 with VC&MD informed that Divya Darshanam Scheme for SC,ST&BC and other under privileged Hindu Communities to travel at free of cost in exclusive buses operated by APSRTC from a major Temple in Mandal Head Quarter will commence from 2nd January 2017 and requested the assistance from APSRTC.

The Commissioner of Endowment & Ex Officio Member TTD during the meeting held on 15.12.2016 at SITA (State Institute of Temple Administration) with the resource persons of APSRTC after elaborate discussions finalized the modalities to adhered prior and after commencement of Divya Darshanam Scheme.

The matter has been examined in detail and approval has accorded to operate 4 Express Buses from each region as per the schedule drafted by Endowment Department on normal special hire charges and other charges applicable. Therefore the following instructions are issued for strict compliance

Operations Department:

1. Allotment of 1+1 drivers for each bus. The Drivers shall be very committed and having good accident free track record and having devotional, spiritual fervor.
2. Bus Driver should have a system of liaison with 108 Police Stations en-route for any contingency.
3. The Unit officer should be instructed to monitor personally the working condition of the Express bus allotted to Divya Darshanam Scheme while dispatching the bus from the Depot.
4. The operating crew should always be in Uniform and be courteous and be helpful towards pilgrims during the tour schedule.
5. **Imprest Amount:** An amount of Rs.10,000 shall be provided for each Divya Darshanam Bus towards payment of Toll Tax at toll plazas.

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6. **Online Break Downs:** In case of any on line break downs an immediate relief shall be provided by the nearest Depot. After attending the break downs the relief vehicle shall be replaced by Divya Darshanam en-route itself.

Mechanical & IT Departments:

7. Allotment of 4 good conditioned Express Buses for each District.
8. **Color Scheme:** Branding of the buses allotted for DIVYA DARSHANAM scheme as finalized by the Endowment Department – (Color Scheme for Divya Darshanam Buses is annexed and also uploaded in the **RTC WAN under ED-O Folder with file Name “Color scheme for Divya Darshanam Buses”**)
9. Each Divya Darshanam Bus Shall be provided with LOCK & KEY for Driver Door, Passenger Door and Emergency Door and also for Luggage Box.
10. **Geo-Tagging:** The IT Department should take necessary steps to Geo -Tag the Buses allotted for the Divya Darshanam scheme so as to monitor the operation of the buses during the scheme period.
11. Every Bus should be provided with a FIRST AID KIT consisting of Basic Medicines, Bandage, Cotton etc
12. Every bus should be provided with a Good AUDIO SYSTEM.
13. **Speedometer:** The Divyadarshanam Bus Shall be fitted with Speedometer and the operating crew shall record the timings and distance at the beginning of the journey and closing of the journey in a day in the Driver Log Sheet.
14. **HSD oil Top Up:** The Driver shall be instructed to ensure the HSD oil at frequent intervals and vehicle should not be stopped en-route for want of HSD oil.

Role of Regional Managers Office:

15. The Dy. Chief Traffic Manager should coordinate with the officials of District Endowment Department to finalize the tour schedule and timings and any other assistance required by the said Dept.
16. The Dy. Chief Mechanical Engineer should provide necessary immediate assistance to Endowment Department in case of exigency like online Break Downs, Mechanical failures etc
17. The details of operation of buses shall be furnished to the Corporate office in the Proforma enclosed (**Annx:A**) immediately after return of the Divya Darshanam Bus from the tour.

Role of Corporate office:

18. Corporate office will raise necessary hire charges at applicable special hire tariffs from the Endowment Department as per the information received from the Regions.

All the Regional Managers are therefore advised to issue instructions to the concerned to strictly adhere to the above guidelines and operate the Divya Darshanam buses during the scheme period. **Any adverse remark from the Endowment Department on operational failures shall be viewed very seriously and necessary action shall be initiated against the concerned.** Further the Regional Managers should bestow their personal attention in this regard.

Malabo
VICE CHAIRMAN &
MANAGING DIRECTOR 21/12

To
All the Executive Directors.
All the Regional Managers/HODs

ANNEXURE:A

Sl. No	ZONE	REGION	VHEICL NO	DATE OF JOURNEY	ROUTE		TIMINGS		Distance (In Kms)	TOTAL RUNNING TIME	TOTAL WAITIN G TIME	TOTAL REST TIME AT N/O PLACE
					FROM	TO	FROM	TO				
				02.01.2017								
				03.01.2017								
				04.01.2017								
				05.01.2017								
				06.01.2017								
TOTAL												