



## Andhra Pradesh State Road Transport Corporation

Corporate Office:: Operations(PLG) Department, RTC-House-Vijayawada.

No.P9/359(29 )/2021-OPD(P)

### Circular No 20/2021-OPD-PLG Dt.03.11.2021

Sub: INTOXICATION- Reporting for duty in intoxication condition by the Hire Bus Drivers/Out sourced drivers(Including retired RTC drivers) -Instructions issued- Regd.

- Ref: 1. Lr No T1/535(01)/2020-OPD(T) Dtd.21.01.2020  
2. Circular No.PD-01/2019 dated.01.01.2019  
3. Lr No T1/812(09)/2020-HRD&W dated. 25.06.2020.

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Courteous behavior of the operating crew and driving the bus safely by the drivers community are the most important tools to attract the passengers to patronise APSRTC buses. Personal habits of the crew play major role in their behavior during the duty hours.

Vide reference 1<sup>st</sup> cited, guidelines are communicated to engage the out sourced/RTC retired drivers in case of shortage of drivers on daily consolidate payment to operate the buses regularly. Breath Analyzer checks are conducted on the drivers daily to avoid driving under the influence of alcohol and to instill confidence among the public regarding safety in travelling by APSRTC buses.

Vide circular under reference 2<sup>nd</sup> cited, instructions were issued on the action to be taken as per the scale of offence on the Hire bus drivers who were involved in intoxicated cases. Vide reference 3<sup>rd</sup> cited instructions were issued to involve the family members of the employees who are addicted to intoxication and take up family counseling.

In spite of repeated counseling and actions, still some Hire Bus drivers and out sourced drivers are attending to the duty in intoxicated condition. The drivers involved in intoxication are being withdrawn by DMs as per circular instructions.

However, instances have come to the notice that a driver withdrawn at one depot is surfacing before another depot and is being utilized at the other depot, due to lack of unified data of withdrawn Hire Bus Drivers.

In view of the above, there is an immediate need to take remedial steps to arrest raising number of intoxication cases, in the interest of the travelling public and their safety which is of paramount importance to the Corporation.

Cntd.2

To have unified data of the withdrawn hire bus/out sourced drivers, IT Department has developed a new tab in [www.apsrtcinfo.in](http://www.apsrtcinfo.in) under OPD group with the caption of HB Drivers Monitoring. In view of the above, instructions are hereby issued for adherence.

- The details of Hire Bus drivers withdrawn so far at various units shall be uploaded immediately in Hire Bus Drivers Remarks entry duly mentioning the reasons for withdrawal and date so as not to engage the same drivers in other depots of APSRTC. This task shall be completed by 15.11.2021.
- Subsequently, if any hire bus /out sourced driver was withdrawn on the grounds of intoxication, the Depot Manager shall ensure that the details of such driver's Name, Aadhar no, badge no etc shall be fed immediately.
- If any new driver reports either on Hire Bus or on out sourcing, the Depot Manager concerned should verify the previous records of drivers in [www.apsrtcinfo.in](http://www.apsrtcinfo.in) under the head of Hire Bus Drivers Remarks verification and should not be engaged withdrawn drivers for duty.
- A note on HB Drivers Monitoring tab is given in the Annexure for ready reference.

Therefore, all ED Zones/RMs are instructed for strict implementation of the above to control intoxication cases of Hire Bus /out sourced drivers.

All the field Managers are hereby directed to follow the above instructions scrupulously and any laxity in the implementation of the above will be viewed seriously.

*M. S. Rao*  
03.XI.2021

**VICE CHAIRMAN &  
MANAGING DIRECTOR**

Copy to All EDs and FA & CAO for information and necessary action.  
Copy to All RMs for information and N/a  
Copy to Depot Managers & POs of the regions for N/a.  
Copy to All officers of the Corporation

**NOTE ON HIRE BUS DRIVER MONITORING**

- 1) " Hire bus driver Monitoring " tab is available in apsrctinfo.in under OPD tab.
- 2) By selecting " Hire bus driver Monitoring " tab, Two options are available.

**HIRE-BUS DRIVER INFORMATION**Hire Bus Driver Remarks Data EntryHire Bus Driver Remarks Verification**a) Hire bus Driver Remarks data entry.**

By selecting this option, Concerned Depot manager password to be entered. By default, password for all Depot Managers are assigned as "Dcp depot code+dm+123" for example , Anantapur depot Dcp depot code is 0121 and the password should be "0121dm123". All Depot Manager's passwords are assigned with their corresponding DCP depot codes. The DMs shall change the default password to their own password immediately.

After submitting the password, all Aadhar numbers of HB drivers in that depot will be available in select option. ( This aadhar numbers are captured from Hire Bus master) . By selecting the HB driver Aadhar Number the remarks of HB driver must be entered by the concerned Depot Manager without fail.

**HIRE-BUS DRIVER REMARKS DATA ENTRY**

DEPOT : JAGGALAHPET

HB DRIVER AADHAR NO

ENTER REMARKS

**b) Hire Bus Driver Remarks Verification.**

By selecting this option, all the hire bus information along with drivers in the corporation will be listed. The list is also filtered by selecting Zone, Region and Depot. The remarked drivers are marked as red color along with remarks.

And also by submitting only Aadhar number, the list of remarks are listed if any remarks are available in previous.

**HIRE-BUS DRIVER AADHAR INFORMATION**

Zone

Region

Depot

AADHAR NO