



CIRCULAR NO :03/ 2018- OPD (T) Dt.06.02.2018

Sub: TICEKTS: Dispensing with the maintenance of manual Ticket Stock at Depots in lieu of supply of TIMS to all types of services- Issue of instructions – Reg.

- Ref:1) Circular No.68/2002 – OPD(T) Dt.18.19.2002  
2) Lr.No.03/612(03)/2002-OPD(T) Dt.18.12.2002.  
3) Circular No.09/2004-IT Dt.05.05.2004

Corporation has implemented TIMs for all types of services in phased manner. Now TIMs system is stabilized and online failure of TIMs are minimized . During the process of implementation and the stabilization of TIMs, Depots are permitted to maintain manual pre printed ticket stocks to consume in the events of online failure of TIMs. The Conductors are presently carrying both Manual ticket Trays and TIMs while proceeding online. But the tickets available in manual trays and at Depot stock have not been consumed since several years. As a result of this the old pre printed ticket stocks of even higher denominations are accumulated at all Depots of the Corporation.

Keeping these factors in view, the competent authority has accorded approval to dispense with, maintenance of Manual ticket stocks at Depots, since sufficient number of TIMs are available at all Depots along with 20% spare TIMs. In the event of online failure of TIMs , Depots are now in a position to supply replacement TIM to the crew of the service for next trip. In order to perform the balance portion of the trip even after the TIM online failure, it is enough to keep denominations of manual tickets of Rs.5/- and Rs.10/- in the tray to meet the exigencies if any.

Therefore the following procedure shall be followed to dispose off the non moving higher denomination manual pre printed tickets available in the Depot stock and also in the conductor /Idle/Spare hand trays.

- a. Depot Manager shall instruct DC(E) to prepare a list of obsolete stock as declared available in ticket dump and with trays, Denomination wise with values.
- b. The DC(E) shall prepare check list of full ticket blocks and running ticket blocks other than Rs.5/ and Rs.10/- denominations duly running the following programme.

**“\$runcobol /tptobj /fare/obstraychk.cob”**

**The above check list contains the details of ticket blocks i.e., tray no, key no, opening no, closing no and value of ticket block for easy verification.**

- c. Process a case to DY.CAO/AO of the Region for conducting physical verification of the above tickets with values by Dy.Suptd (A)/Suptd(A) of the Region.
- d. After submission of report by Dy.Suptd (A)/Suptd (A), the Accounts Officer of the Region shall recommend with certification to ED/Zone for write off sanction with the concurrence of DY.CAO under section 5 serial no.14 of DOP.
- e. After obtaining sanction of the competent authority, the obsolete stock shall be burnt by the committee consist of DC(E),Traffic In charge , Security In charge of depot and Dy.Suptd(A)/Suptd(A) of the region in the presence of Depot Manager.
- f. The Regional Core group members of the concerned Region shall get the necessary software from CE(IT) section duly submitting the sanctioned note file for deletion of obsolete ticket stock burnt by the committee from the computer stock dump as well as stocks in trays.

Hence all the pre printed ticket denominations in the Depot Stock and in all types of ticket trays except Rs.5/- and Rs.10/- are declared as obsolete tickets **w.e.f. 15.02.2018 and the same should not be utilized by the conductors.**

Conductors shall be educated and motivated to carry Rs.5/- and Rs.10/- ticket denominations in their trays and to issue tickets in combination to complete the balance portion of the trip in case of online failure of TIMs

Therefore all the Regional Managers are requested to ensure disposal of manual pre printed tickets except Rs.5/- and Rs.10/- ticket denominations duly following the above **stipulated procedure before 31.03.2018 and report compliance.**

**This has the approval of the VC&MD with the concurrence of CAO**

To

All the Regional Managers  
All the Depot Managers  
APSRTC.

CC to : ED(A), ED(E&IT) for inf

CC to : ED/VJA/VZM/KDP/NLR/FA/CAO/ for favor of information.

CC to : HODs /RTC House for favor of information,

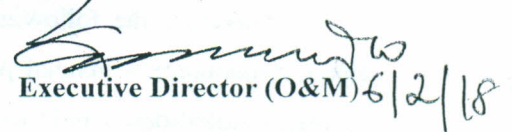
CC to: CE(IT) with a request to develop necessary soft ware for deletion of obsolete stock burnt by the committee from the computer stock dump as well as stocks in trays by the core group personnel of Head Office.

CC to: All Dy.CAOs / AOs / Dy.CTM's for inf. & n/action.

CC to: All Principals, Training Colleges for inf.

CC to : COS of Zones for information and n/a.

CC to: All ATMs/ Squad In-charges for inf. & n/action.

  
Executive Director (O&M) 6/2/18