

**ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION**

No.T2/781(13)/2013-OPD (T)

O/o the VC & MD,  
Bus Bhavan, Hyderabad.  
Dt.25.01.2014.

**CIRCULAR NO.OPD- 2/2014, Dated: 25.01.2014**

Sub:-**STRIKES** – Strike Notices issued by General Secretaries APSRTC Employees Union, RTC Telangana Mazdoor Union, APSRTC National Mazdoor Union on VC & MD - Reg.

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The General Secretaries of APSRTC Employees Union, RTC Telangana Mazdoor Union, APSRTC National Mazdoor Union have served strike notice on VC & MD to go on strike from 1st service of 27.01.2014 onwards for settlement of their demands.

In view of the strike notices served by the unions, the following instructions/guidelines are to be followed by all the officers of the Corporation.

- The consequences in the event of strike shall be explained to the staff by the Depot managers. The Regional Managers should play a vital role in this regard.
- The Depot Managers and Supervisors shall undertake educative campaign among the Conductors and Drivers on the present position of the Corporation, threat from private vehicles, loss of patronage from passengers because of disruption in operations and also the consequent repercussions on the employees.

**OPERATIONS DURING STRIKE PERIOD:**

The guidelines for regulating operation of buses by the Depots, in case the proposed strike materializes are as follows:

- As many services as possible shall be operated keeping in view of the local conditions and prevailing situation, besides ensuring safety of passengers, loyal workers reporting for duty and ready to operate services in consultation with the Police and Revenue Authorities.
- The Depot Managers are advised that all the night services and night out services which are sent on previous day shall be operated as per schedule and shall not be brought back to the Depot on the same day.
- Services shall not be kept under PPC during the period of strike.

- Willing employees shall be engaged on double duties and all "out of designation" staff should be withdrawn immediately and shall be utilized for operation of all services including specials if any.
- ADCs, Controllers, DCs, Traffic Inspectors Gr.III and Traffic Supervisors Trainees (TSTs) shall be utilised as Conductors/Drivers (with valid license) in case of need during the period of strike.
- All maintenance staff with valid license such as Mechanics, Cleaners, Helpers, and Artisans can be booked for service, if situation warrants.
- All Casual/Contract staff shall be instructed to report for conducting/driving of buses during strike period. In case if they do not report, their names shall be deleted from the panels and no further representation is allowed to take them back on duty.
- Regional Managers are authorized to provide victuals to loyal employees to ensure their availability for service during the strike period.
- Hire buses shall be rescheduled to utilize them to the optimum level by deploying authorized Agents to issue tickets at the terminal points, if need arises.
- All the owners of hire buses shall be requested to operate their buses even in case of non-availability of our conductors.
- The Regional Managers and the Depot Managers have to identify the routes for operation of buses as one-man services wherever feasible.
- Adequate protection shall be provided at all Depots and at places where staff report for duty so that striking employees do not cause obstruction to the loyal employees of the Corporation. If necessary, local authorities can be requested to promulgate Section-144 of IPC.
- In case of safety of the buses, loyal employees and property of Corporation is felt endangered immediate police assistance shall be obtained. The situation shall be brought to the notice of local Revenue / Police / higher RTC authorities from time to time.
- The Regional Managers / Depot Managers shall impress upon the District Collectors and Superintendents of Police on the situation leading to the strike and seek their assistance so that protection to the loyal employees and properties of the Corporation.

ATTENDANCE:

- Separate attendance register shall be opened and maintained during the period of strike in respect of the crew and other staff. The employees who participated in the strike shall be marked "ABSENT". Separate musters shall be prepared and kept under the personal custody of the Unit Officer. Leave availment during the strike period shall not be permitted. If any employee is already on leave, he/she should be recalled for duty.

SECURITY OF BUS CASH:

- The Depot authorities shall keep the cash in Depots during the strike period, in case it is difficult to arrange remittance into the Bank. The bus cash and the imprest amounts shall be taken over on the same night. The Depot Managers shall obtain necessary security arrangements from Police to safeguard the property and the unremitted bus cash.

DGTs / OIL TANKERS AND OIL STOCKS:

- Adequate stock of HSD Oil and other lubricants shall be maintained in Depots, to meet any exigencies.

DAMAGES TO VEHICLES / PROPERTY:

- Assaults on loyal workers, damages to the property, sabotage, intimidation, obstruction to the vehicles or employees shall be reported to the police, besides initiating disciplinary action including suspension pending further action against the perpetrators.
- The Depot Managers are advised to engage videographers from early hours of the first day of strike for capturing serious incidents.

SPECIAL COMMUNICATION CELL:

- A Special Communication Cell will be set up at the Corporate Office with Officers/Supervisors on duty from 22.00 Hrs of 26.01.2014 till the end of proposed strike. They will be available on telephone number 27616935 and Cell: 9959224600, 7382924976.
- Similar communication cells shall be commissioned at the offices of the Executive Directors of Zones and Regional Managers round the clock.
- The Depot Managers shall appraise the operations position to the special communications cell set up at Regional Manager's office from time to time, which in turn should pass on the consolidated information to the Executive Director of Zone and Corporate office for every two hours beginning from 04:00 hrs in the following proforma (Region-wise).

STATUS REPORT ON BUS OPERATIONS

DATE: \_\_\_\_\_ TIME \_\_\_\_\_

REGION	NO.OF SERVICES TO BE OPERATED (Up to the time)	NO.OF SERVICES ACTUALLY OPERATED (Up to the time)	INCIDENTS OF SABOTAGE /ASSUALT/DAMAGE ETC,	REMARKS
(1)	(2)	(3)	(4)	(5)

- Any acts of assaults, sabotage, intimidation, obstruction and any other event shall be flashed to the Special Communication Cell by the Managers concerned without any loss of time.
- Depot Managers / RMs shall take initiative for operating maximum no. of services to avoid inconvenience to the traveling public and loss or damages to the Corporation property.
- A comprehensive report covering the particulars of operations, damages caused to the buses/property if any, cancellation of kilometers on account of strike, estimated loss of revenue to the Corporation shall be sent to Head Office immediately after the strike.

Please acknowledge.

  
VICE-CHAIRMAN &  
MANAGING DIRECTOR.

- Copy to: All EDs/Zones for information.
- Copy to: All RMs for information and n/a.
- Copy to: All DMs for information and n/a.
- Copy to: All EDs/HODs of Bus Bhavan information.