

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

(VC&MD office, Operations (Traffic) Department, Vijayawada)

P9/543(04)/2018-OPD(T)

Dt. 14.02.2019.

To
All Officers of the Corporation,
A P S R T C

Sub: LIGHT VEHICLES: – New scheme for replacement of old Light Vehicles of officers – Reimbursement of Rs.30,000 towards engaging (Hire /Own) Light Vehicle on self certification - Issue of instructions – Reg.

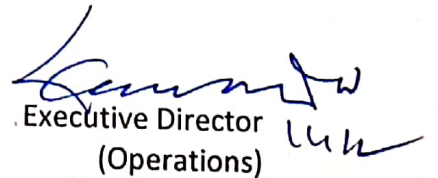
Ref : Circular No.25/2018 –OPD(T) Dt.30.08.2018

Corporation in terms of Circular under reference cited, issued instructions (Point No.3) to the units that a lumpsum amount of Rs.30,000 Per Month will be reimbursed to the officers holding posts eligible for light vehicle on self certification along with other monthly allowances.

In this connection it is to inform that from February 2019 and onwards the officers holding posts eligible for light vehicle have to submit the self certification in the Proforma annexed so as to release the monthly allowances of Rs. 30,000 towards engaging Light Vehicle (Hire /Own).

The light vehicle shall be registered in the name of the officer/spouse, so as to be eligible for reimbursement of the said amount. In case if the light vehicle is hired the officer should submit the details of hire agreement and Taxi Permit No so as to claim the reimbursement.

It is therefore requested to submit the claims for Rs.30,000/- in the prescribed self certification format every month for the reimbursement of the said amount by Accounts Department.


Executive Director
(Operations)

Copy to: FA&CAO for favor of information with a request to issue instructions to the concerned Accounts Officers to reimburse Rs.30,000 every month for the eligible officers on submission of self certification in the prescribed Proforma only

Copy to : OSD to VC&MD for favor of information please

Self certification for Reimbursement of Rs.30,000 /- towards engagement of Light Vehicle(Hire/own) for the Month of _____

Sl.No	Parameter	Details
1	Registered Four Wheeler Vehicle No.	
2	Make	
3	Model	
4	Year of Manufacturing	
5	Kms Operated during the Month	
6	Driver Name	
7	License No. & Year	
8	Badge No	
9(a)	Own Vehicle in Officer /Spouse Name	
i	Name & Address of the Owner as per RC Book	
9(b)	Hire Vehicle	
i	Name & Address of the Hire Vehicle Owner as per RC Book	
ii	Agreement Period : (From to)	
iii	Taxi Permit No.	

I hereby certify that the details furnished above are true and I have incurred an expenditure of Rs.30,000 /- towards engaging of Light Vehicle and requested to reimburse the same in terms of Circular No. 25/2018 OPD(T) Dt.30.08.2018.

Signature of the Officer

Name :

Designation:

Unit:

Date: