ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. M/804 (4)/2012 – OPD (M)   **O/o the VC & MD**
Musheerabad,
Hyderabad – 624

<u>CIRCULAR NO. 23/2012 – OPD (M) DATED 02.07.2012</u>

Sub: TICKETS: Capturing details of passengers while issue of tickets at RTC and ATB counters – For utilization of data during emergencies – Reg.

At present the names of passengers booking e-tickets through www.apsrtconline.in are being captured. But, at RTC and ATB counters, only names of the prime passengers are captured as it is mandatory and the names of other passengers for the same ticket are not fed in to the system since it is not mandatory field. Only Mobile number & age of the passenger fields are mandatory and hence ATB agents are feeding only the age & mobile numbers and skipping the name field.

The reservation form (RTC-106/Revised) is having the details of each passenger name, age, sex and address. At most of the ATB counters these reservation forms are not being utilized. The ATB Agents are issuing tickets by merely taking the journey details and mobile number of the passenger. Capturing the details of the passenger names is necessary to utilize them during emergencies.

In this connection, the competent authority has accorded approval for the following:

1) To make the name field of all the passengers (in addition to the prime passenger) as mandatory while issuing tickets through BARAT.

2) To make provision to generate auxiliary way bill with a) names of the passenger & seat numbers during emergencies whenever needed and b) mobile number & seat number as being done presently.

3) To change the Reservation form (RTC-106/Revised): to increase columns for passenger details from existing 4 persons to 6 persons.

Accordingly, Computers Department is working on for necessary software modifications, to capture the names of all passengers during ticket issue at RTC & ATB counters to utilize the data during emergencies.

On implementation of revised software w.e.f., 10.07.2012, the auxiliary Way Bill will be generated in two types i.e., a) names of the passenger & seat numbers during emergencies whenever needed and b) mobile number & seat number as being done presently.

In this regard, all the field Managers are advised to adhere for strict implementation of the following by the Booking Clerks of RTC counters and ATB agents:

1) Filling up the reservation forms with all the Passenger names, Address, and Mobile number.

2) Capturing the data of passenger names and mobile number while reserving the ticket.

3) To preserve the filled in reservation forms for a period of one month for cross verification by the inspecting officials.

Please acknowledge the Circular Guidelines on implementation.

EXECUTIVE DIRECTOR
(O, MIS & AM)

To
All Regional Managers

Copy to:
Dir (V&S), FA, CAO, ED(HRD), ED(E&IT) for information.
All Executive Directors of Zones for information & necessary action.
CE(IT) for information & necessary action
All HODs, DyCTMs, DVMs, for information & n/action.
All DMs, ATMs of Bus stations for information & n/action.
All Traffic In-Charges and BSMs for necessary action.
Copy to WM/Printing Press for information & necessary action.