

Andhra Pradesh State Road Transport Corporation

No.T1/812(5)/2020-HRD&W

Office of the VC & MD
RTC House, PNBS,
Vijayawada, Dt.05.03.2020

Cir.No.PD-05/2020, Dt.05.03.2020

Sub: Driver Training Schools – Driver Training Schools to be conducted by APSRTC to impart training and facilitate issue of Heavy Driving Licences through Transport Department – Instructions - Reg.

The Corporation has been experiencing severe problem for non-availability of good quality Heavy Driving Licence holders while conducting Heavy driver recruitments. Similar problem is also being experienced in private market. Therefore, there is every need to generate good quality Heavy Driving Licence drivers by providing them good quality theory and practical training inputs.

Therefore, it is decided to operate Driver Training Schools at 25 Depots by APSRTC at each Parliamentary Constituency in A.P. (List enclosed). As per the procedure stipulated by the Transport Department, the following method shall be adopted by the Driving Training Schools.

1. The size of the training batch shall be maximum 16 persons only
2. Theory training for 16 days to each batch.
3. Practical training on heavy vehicles for atleast 15 hours on 16 days
4. Physical attendance of each trainee for theory and practical training on 32 days shall be ensured
5. Attendance Registers shall be produced for the verification of RTA authorities
6. Trainees shall be subjected to Testing by the RTA Authorities whenever required.
7. The training syllabus shall be observed strictly as per Central Motor Vehicle Rules
8. The Driver Trainers shall possess the required skills on theory and practical subjects
9. Driving skills of trainees shall be evaluated periodically during training period
10. After completion of training of the candidates, Form-V Certificates have to be submitted to the RTA Authorities for counter-signature along with Form-14 and Form-15.

11. Final Driving test shall be conducted on successful completion of the course before subjecting the trainees for Driving Test by RTA authorities for issue of heavy driving Licence.
12. It is proposed to generate Heavy Driving Licence holders atleast 5000 nos. per annum at the rate 200 nos. per School in a year.

It is proposed to operate these Schools under the control of respective Depot Manager of the Depot located in the Headquarters of Parliamentary Constituency of Andhra Pradesh. The following instructions are issued for immediate implementation.

1. Two retired Drivers of good KMPL and safety record shall be engaged on contract basis duly paying skilled wages.
2. One outsourced Data Entry Operator (DEO) shall be engaged to assist in clerical works.
3. The Depot Manager shall be Incharge of the Driver Training School.
4. The procedures stipulated by RTA shall be followed while conducting training to the LV Drivers and for facilitating in the process of obtaining Heavy Driving Licences to the candidates.
5. To collect fee @ Rs.20,000/- (excluding GST) per candidate for 32 days training program in 40 calendar days.
6. The Training curriculum and study material will be supplied from HRD Section of Corporate Office.
7. One bus shall be converted into dual control for utilizing in each Training School.
8. Identify low traffic village routes for the purpose of giving practical training to the candidates
9. Maintain data base of all passed out candidates to utilize the best performers in APSRTC on outsourcing basis as and when required.
10. Prepare the list of aspirants and intimate the dates of training schedule in advance to them

These schools may also be utilized to impart induction and refresher training courses to the Hire bus Drivers. The fee to be collected for such training will be communicated from Head office in due course.

Training batch shall be commenced after enrolling 16 candidates duly collecting the total fee of Rs.3,20,000/- (excluding GST) @ Rs.20,000/- per head. The expenditure incurred on engaging the Trainers, DEO and on utilization of Driver Training bus shall be met from the fee collected from the candidates.

Wide publicity shall be given by the Regional Manager on the above stated program by conducting Press Meets and exhibiting the information in all Bus Stations. The Corporations of the Govt. of A.P. for SC, ST, BC and Minorities shall be contacted for sponsoring the candidates under welfare schemes applicable to such groups of candidates.

All the Regional Managers are hereby instructed to commence the Driver Training Schools at the Depots located at each Parliamentary Constituency from 01.04.2020.

Encl: As above

[Signature]
Executive Director (A)

Copy to EDs of all Zones for information and necessary action.
Copy to RMs of all Regions for information and necessary action

Copy to Dy CPNs of All ZONES

[Signature]
08/03/20