

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. P1/281(01)/2020-PO.I

Office of the VC&MD,
RTC House, Vijayawada.

CIRCULAR NO. PD -03/ 2020, Date: 30.09.2020

Sub: **Ex-gratia** – Deaths of PTD employees due to Covid-19 and drivers deceased while on steering – Payment of Ex-gratia @ Rs.5.00 lakhs to the dependant family members from the amounts contributed by the employees – Instructions - Reg.

Due to prevalence of Covid-19 pandemic, about 4500 employees (9%) of PTD have been infected with Covid-19 till date. Out of them, about 75 employees have been declared dead due to the influence of Covid-19. The family members of all these employees are badly affected financially and otherwise due to sudden demise of the earning family member.

As desired by the VC&MD, all employees' Associations of PTD have been contacted with a proposal to contribute one day Basic Pay, to keep the amount as reserve and to pay @ Rs.5.00 Lakhs in the form of Ex-gratia to the dependent family members of the employees deceased due to Covid-19 and also to the family members of the drivers deceased suddenly while on steering. The representatives of all Associations have agreed to the proposal.

Therefore, it is decided to effect recovery @ one day Basic Pay from all employees of PTD , including contract employees of APSRTC, from the salary bill of October, 2020 payable on 01.11.2020, subject to the following conditions.

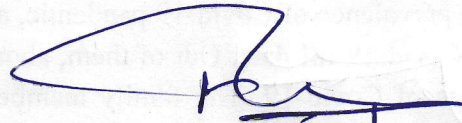
1. The amount recovered from October, 2020 salary bills of the employees of PTD/APSRTC shall be kept in a separate bank account at Corporate Office, under the control of FA&CAO.
2. This amount shall be kept as reserve for payment of Ex-gratia for the above stated reasons and shall not be utilized for any other purposes.
3. The Unit Officers shall process note files to ED (A) seeking sanction of Ex-gratia amount, along with relevant documents such as Test report of Covid-19 positive in original, death certificate, certification of the Unit Officer regarding death of driver while on steering etc.
4. ED (A) shall approve payment of Ex-gratia for each death case subject to verification of records.

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5. FA&CAO shall arrange for transfer of funds to Dy.CAO/AO concerned to issue cheques in favour of the dependant family members of the employees deceased due to Covid-19/ drivers deceased suddenly while on steering.
6. RMs shall pay Ex-gratia @Rs.5.00 Lakhs to the dependant family members, on 5th of every month for all the pending cases in the Region.

Therefore, all the Unit Officers shall take necessary action according to the above instructions.



Commissioner: PTB &
Ex-Officio VC&MD: APSRTC

Copy to all Officers of Corporation for necessary action.