

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

Office of the Managing Director,
RTC House, PNBS, Vijayawada.
Date: 09.06.2023.

No.T1/RTIAct(49)/2023-HRD&W

CIRCULAR NO. PD-03/2023 dated 09.06.2023

Sub: RTI Act 2005 – Implementation of Right to Information Act, 2005 in RTC House, APPTD/APSRTC – Revision of authorities to provide information, in view of the changes in designations of authorities in RTC House, APPTD (APSRTC) – Instructions issued - Reg.

Ref: Cir.No.PD-01/2014 dated 17.01.2014.

In terms of the provisions of Section 4(1)(b) of the RTI Act 2005, every Organization shall designate Asst. Public Information Officers (APIOs), Public Information Officers (PIOs) and Appellate Authorities (AAs) to provide information requested under the provisions of RTI Act, 2005. Accordingly, through the circular at reference cited, the authorities at various levels in APSRTC such as APIOs, PIOs, Appellate Authorities (AAs) in the pre-bifurcated APSRTC and detailed procedure on disposal of the petitions received under the RTI Act, 2005 were communicated.

After state bifurcation, the Head Office of APSRTC was shifted from Hyderabad to Vijayawada and renamed as 'RTC House' instead of the earlier name of 'Bus Bhavan.' The Government of Andhra Pradesh, through G.O.MS No. 52 of T, R&B(TR.II) Department dated 31.12.2019 absorbed all employees of APSRTC in to Government Service w.e.f. 01.01.2020 by creating a new Department by name "Public Transport Department" (PTD) under the Administrative control of T, R&B Department.

Under the above circumstances, the authorities under RTI Act, 2005 to discharge the functions of APIOs, PIOs and AAs in the Departments of RTC House, Vijayawada are revised as given below.

Revised APIOs, PIOs & Appellate Authorities of RTI Act, 2005 in APSRTC, Head Office, RTC House, Vijayawada				
Sl. No	Name of the Department	APIO Designation & Address	PIO Designation & Address	Appellate Authority (Designation & Address)
1	Personnel Department (including Legal, SBT, SRBS & Vigilance Depts.)	Supdt.(P) PO-III, Section, APSRTC RTC House, PNBS, Vijayawada.	Personnel Officer - III, APSRTC, RTC House, PNBS, Vijayawada.	Dy.Chief Personnel Manager (A), APSRTC, RTC House, PNBS, Vijayawada.
2	Mechanical Engineering Department	Dy.Supdt.(P), C&B Section, RTC House, PNBS, Vijayawada	Asst.Mechanical Engineer (C&B), RTC House, PNBS, Vijayawada.	Dy.Chief Mechanical Engineer (C&B), RTC House, PNBS, Vijayawada.
3	Operations Department	Asst.Manager(T), Bus Pass section RTC House, PNBS, Vijayawada.	Asst.Traffic Manager (CSC), APSRTC, RTC House, PNBS, Vijayawada	Dy.Chief Traffic Manager(M), APSRTC, RTC House, PNBS, Vijayawada.
4	Commercial Department	Asst.Manager(T) (R&D) Section, RTC House, PNBS, Vijayawada	Asst. Traffic Manager (Comm.), RTC House, PNBS, Vijayawada	EE(Commercial), APSRTC, RTC House, PNBS, Vijayawada.

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5	Civil Engineering Department	Asst. Engineer (Civil) (T&D) Section, RTC House, PNBS, Vijayawada.	Dy.EE(Civil) (T&D) Section, APSRTC, RTC House, PNBS, Vijayawada.	LAO & EE(T), APSRTC, RTC House, PNBS, Vijayawada.
6	Accounts Department	Asst. Manager (F) AO (C&B) Section, RTC House, PNBS, Vijayawada	Accounts Officer (C&B), APSRTC, RTC House, PNBS, Vijayawada	Dy.Chief Accounts Officer (SPA&CE), RTC House, PNBS, Vijayawada.
7	IT Department	Asst.Manager(T), IT Section, APSRTC, RTC House, PNBS,Vijayawada	Asst.Traffic Manager2(IT), RTC House, PNBS, Vijayawada	Dy.Chief Engineer (IT), RTC House, PNBS, Vijayawada
8	Stores & Pucahse Department	Asst.Manager (Mat), SPD, Section, RTC House, PNBS, Vijayawada	Purchase Officer-II, SPD Section, RTC House, PNBS, Vijayawada	Controller of Stores(C), APSRTC, RTC Ho use, PNBS, Vijayawada.
9	Training & Recruitment	Supdt.(P), PO(HRD&W) Section,RTC House, PNBS, Vijayawada.	Personnel Officer (HRD&W), APSRTC, RTC House, PNBS, Vijayadada	Dy.Chief Person nel Manager (HRD&W), APSRTC, RTC House, PNBS, Vijayawada.
10	Public Relations Department	Conductor, PRO Section, APSRTC, RTC House, PNBS, Vijayawada	Asst.Manager(P), PRO Section, APSRTC, RTC House, PNBS, Vijayawada.	Public Relations Officer, APSRTC, RTC House, PNBS, Vijayawada.
11	Board Secretariat	Conductor, Board Office Section, APSRTC, RTC House, PNBS, Vijayawada	Asst.Manager(P), Board Office Section, APSRTC, RTC House, PNBS, Vijayawada	Public Relations Officer, APSRTC, RTC House, PNBS, Vijayawada.
12	Provident Fund (Trust)	Dy.Supdt.(F), PF Trust, APSRTC, RTC House, PNBS, Vijayawada	Secretary PF (Trust), APSRTC, RTC House, PNBS, Vijayawada.	Dy.Chief Accounts Officer (T&S), APSRTC, RTC House, PNBS, Vijayawada.
13	APSRTC Central Hospital, VDPuram, VJA	Dy.Supdt.(P), Central Hospital, APSRTC, VD Puram, Vijayawada	Asst.Manager(P), Central Hospital, APSRTC, VDPuram, Vijayawada	Chief Medical Officer, Central Hospital, APSRTC, VDPuram, Vijayawada
14	Transport Academy, VDPuram, VJA	JA(F), Transport Academy, VD Puram, Vijayawada	AE(M), Transport Academy, VDPuram, VJA	Dy.Chief Personnel Manager (HRD&W) & Principal, TA, VDPuram, VJA

All other instructions issued vide circular at reference cited, with regard to registering the petitions, provision of information as sought by the petitioners, disposal of appeals, submission of periodicals to various authorities etc., under the provisions of RTI Act, 2005, applicable to RTC House will remain unchanged.

Officers of all the Departments concerned of RTC House, Vijayawada are requested to make note of the above and ensure proper implementation of the guidelines issued through the Circular at reference read above.

These instructions will come into force with immediate effect.


EXECUTIVE DIRECTOR (A)

Copy to : All Departments of APSRTC, RTC House, Vijayawada.