

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.P2/369(2)/2014-PO.IV

Office of the Managing Director,
Bus Bhavan, Hyderabad-20.

CIRCULAR NO. 13/2015, DATED 27.04.2015

Sub: **INCREMENTS** - Sanction of 'Telangana Increment' to the employees of RTC in Telangana State -- Orders -- Issued.

- Ref-1. G.O.Ms.No.23, Finance (HRM.III) Department, dated 13.08.2014.
2. Circular Memo No.146/65/A2/HRM.III/2014 dated 16.10.2014 of Finance Department.
3. G.O.Rt.No.193, Dated 25.04.2015 of TR&B(TR.II) Department.

The Government of Telangana through the GO vide reference 3rd cited accorded permission to the VC&MD, APSRTC to sanction 'Telangana Increment' to the employees of RTC in Telangana State, as a special case, in the nature of special pay equivalent to the immediate previous increment drawn in their current pay scale, duly following the instructions issued in GO and Circular Memo vide referenced 1st and 2nd cited.

Therefore, it is hereby ordered to draw the 'Telangana Increment' to the eligible employees of RTC in Telangana State, in the nature of Special Pay equivalent to the immediate previous increment drawn in their current pay scale commencing from salary bill for the month of April, 2015.

The following are the guidelines for drawal of 'Telangana Increment':

1. The Telangana Increment should be shown separately and permanently as 'Special Pay' during the entire period of service and shall not be reckoned as 'Pay' for the purposes of fixation of pay on promotion or otherwise in future.
2. No allowance such as DA, HRA, CCA or any other allowance shall be admissible on the Telangana Increment.
3. This increment shall not be taken into account for the purposes of terminal benefits like Gratuity, Provident Fund, Leave Encashment etc.
4. The employees appointed in the Zones / Regions of Telangana State and working in the Zones / Regions / Head Office Units of Telangana State are eligible for 'Telangana Increment'.

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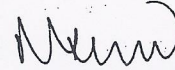
5. The State Cadre employees, who are provisionally allotted to serve the Corporation in Telangana State are eligible for 'Telangana Increment'. After final allocation as per AP Reorganization Act, in case any of them are finally allotted to Andhra Pradesh (Residuary), the 'Telangana Increment' shall be withdrawn, besides recovering the amount paid towards 'Telangana Increment'.
6. The State Cadre employees, who are provisionally allotted to Telangana State, but working in Andhra Pradesh (Residuary), shall be allowed 'Telangana Increment' only after their reporting for duty in Telangana State, as per the rate of annual increment existing as on the date of this circular.
7. In case the State Cadre employees, who are provisionally allotted to serve in Andhra Pradesh (Residuary), are finally allotted to serve in Telangana State, the 'Telangana Increment' shall be drawn from the date of their reporting in Telangana State.
8. The employees appointed in the Zones / Regions of Telangana State, but working in the Zones / Regions of Andhra Pradesh (Residuary) State on deputation basis are not eligible for 'Telangana Increment'. However, 'Telangana Increment' may be drawn from the date of their reporting in Telangana State, as per the rate of annual increment as on the date of this circular.
9. The employees appointed in the Zones / Regions of Andhra Pradesh (Residuary) and working in Head Office Units / Units of Telangana State on deputation basis are not eligible for 'Telangana Increment'.
10. The employees who are under suspension / long leave / long sick / EOL / long absenteeism are not eligible for 'Telangana Increment'. However, the same may be drawn to them from the date of reporting for duty.
11. If an employee was not drawn his normal annual increment prior to the date of circular, the Telangana Increment shall be drawn equivalent to the rate of annual increment that has to be drawn.
12. Similarly, in case of employees who have reported for duty on reinstatement into service through Appeals / Courts and whose pay fixation was not done in the revised pay scales, the Telangana Increment shall be drawn at the rate of increment in the time scale in RPS, 2009.
13. In case of newly recruited employees who have not completed prescribed period of service for sanction of increment, they may be sanctioned 'Telangana Increment' equivalent to the first increment to be drawn in their current time scale.

14. In case of Officers / Employees who are promoted to the higher category / placed in Career Advancement Scheme / 12/20 years Special Grades as on the date of circular, the rate of increment in the new time scale shall be drawn towards Telangana Increment assuming that fixation has been done in the promotional scale / Career Advancement Scale / Special Grade Scales.
15. The Dy.CPM(A), Dy.CPM/Zone, PO-II/HO and PO/Region shall identify the eligible employees as per the above guidelines.

The Unit Officers shall ensure that the 'Telangana Increment' sanctioned be recorded in the Service Registers as per the above guidelines.

If any discrepancy is noticed in drawal of 'Telangana Increment' at a later date, the ED(A&P) is authorised to review the cases of Head Office Units, ED(Zone) is authorised to review the cases of Zonal categories and the RM is authorised to review the cases of Regional categories and to draw/withdraw the Telangana Increment, as the case may be.

Deviation of the above instructions will be viewed seriously.



**VICE CHAIRMAN &
MANAGING DIRECTOR**

To
All Officers of the Corporation.

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- Copy to CE(IT) / Dy.CAO(TA&INS) (10 copies)
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- Copy to Dy.CME(SM-IT) / STO(DP)
- Copy to PO(Trg.)/HO, for inclusion in monthly index of Circulars (4 copies).
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- Copy to General Secretaries, TSRTC/APSRTC Employees' Union, Satyanarayanareddy Marg, Azamabad, Hyderabad.
- Copy to General Secretaries, TSRTC/APSRTC National Mazdoor Union, 20/1, Vigyanpuri, Vidyanagar, Hyderabad.
- Copy to General Secretary, RTC Telangana Mazdoor Union, 1-9-11/13/30, VST Road, Vidyanagar, Hyderabad-44.
- Copy to General Secretaries, TSRTC/APSRTC Class-II Supervisors Association, Flat No.102, H.No.16-1-30/A/36, Star Balasai Nest, Lokayukhta Colony, Saidabad, Hyd.
- Copy to General Secretaries, TSRTC/APSRTC Security Staff Welfare Assn, Hyd.
- Copy to Notice Board & Incharge of Record Room.