

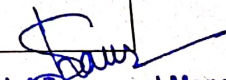
Brief Note: Govt. Rules on Promotions, AAS fixations and Annual Increments

Automatic Advancement Scheme

References:

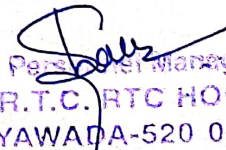
1. GO.Ms.No.93, dt.03.04.2010
2. GO.Ms.No.96, dt.20.05.2011
3. GO.Ms.No.68, dt.12.06.2015

Completed Years	Name	Scale change	Fixation Method	Conditions
6	Special Grade Post Scale SGP	Next higher scale above the scale of present post	One Increment in the existing scale under FR-22(a)(i) from the appointed date to SG Post	Should have completed 6 years of active service in the same post excluding the period spent on LWP, WOP, Suspension, Removal
12	Special Promotion Post Scale I-A SPP-IA	Pay Scale of the post next above the post held i.e., Promotion post in the regular line	One Increment in the existing scale under FR-22(a)(i) from the appointed date to SPP-IA Post	Should have completed 12 years of active service in the same post excluding the period spent on LWP, WOP, Suspension, Removal He/ She shall be fully qualified to hold that promotion post as prescribed in the Service Rules.
In Case the service rules do not provide any Promotion	Special Adhoc Promotion Post Scale I-A SAPP-IA	Next higher scale above the Special Grade Post Scale	One Increment in the existing scale under FR-22(a)(i) from the appointed date to SAPP-IA Post	Should have completed 12 years of active service in the same post excluding the period spent on LWP, WOP, Suspension, Removal
18	Special Promotion Post Scale I-B/ Special Adhoc Promotion Post Scale I-B SPP-IB/SAPP-IB	No Scale change	One Increment in the existing scale under FR-22(a)(i) from the appointed date to SPP-IB/SAPP-IB Post	As applicable to SPP-IA or SAPP-IA


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24	Special Promotion Post Scale IIA SPP-IIA	Scale of the post applicable to the second level promotion post to the original post held	One Increment in the existing scale under FR-22(a)(i) from the appointed date to SPP-IIA Post	As applicable to SPP-IA or SAPP-IA
In Case the service rules do not provide any Promotion at second level	Special Adhoc Promotion Post Scale IIA SAPP-IIA	Next above the scale applicable to the Special Promotion Post Scale I-A	One Increment in the existing scale under FR-22(a)(i) from the appointed date to SAPP-IIA Post	As applicable to SPP-IA or SAPP-IA
In Case an Employee holding a post for which there is no promotion	Special Adhoc Promotion Post Scale IIA SAPP-IIA	Next above the scale applicable to the Special Adhoc Promotion Post Scale I-A	One Increment in the existing scale under FR-22(a)(i) from the appointed date to SAPP-IIA Post	As applicable to SPP-IA or SAPP-IA
30	Special Promotion Post Scale IIA/Special Adhoc Promotion post SPP-IIB/SAPP-IIB	Scale applicable to SPP-IIA/SAPP-IIA as applicable	One Increment in the existing scale under FR-22(a)(i)	As applicable to SPP-IA or SAPP-IA

1. Fixation will be done as on the date of AAS. No option. No change in Increment date.
2. Employee who rejected promotion/submitted un-willing for promotion/reverted to the former post on request is not eligible for further AAS.
3. a. The benefit of AAS is allowed up to and inclusive of Grade 25 (i.e., Up to SSOs) only.
b. Officers/Employees above the Grade 25 (i.e., RMs & EDs) are not eligible for AAS.
4. Total qualifying service in a category i.e., service rendered prior to 01.01.2020 in APSRTC and Service rendered from 01.01.2020 in APPTD shall be counted for determining eligibility for AAS.


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Promotion

Promotion	Opted to Date of Promotion	Opted to Date of Increment
Normal	One Increment under FR 22 (a)(i) One Increment under FR 22(b) both from the date of Promotion	One Increment under FR 22 (a)(i) from the date of promotion One annual increment from the date of Annual Increment One Increment under FR 22 (b) from the date of Annual Increment
After SGP (6 Years)	-- do --	-- do --
After SPP- IA/SAPP-IA (12 Years)	-- do --	-- do --
After SPP- IB/SAPP-IB (18 Years)	-- do --	-- do --
After SPP- IIA/SAPP-IIA (24 Years)	One Increment under FR 22 (a)(i) from the date of Promotion	One Increment under FR 22 (a)(i) from the date of promotion One annual increment from the date of Annual Increment
After SPP- IIB/SAPP-IIB (30 Years)	-- do --	-- do --
Scale of Lower category and Promoted category are Identical	-- do --	-- do --
Reaches maximum of time scale	-- do --	-- do --


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Annual Increments (FR 24)

- a. Annual Increment shall be added on the 1st day of the month as per date of Increment
- b. Except EOL and ABS, no other leave period be counted for postponement of Increment
- c. Even after counting the period of EOL/ABS/LWP, Increment shall be allowed form the 1st day of the month arrived.

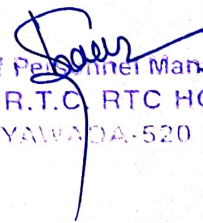
Eg. Increment date 01.04.2022
EOL 35 days
ABS(WOP)/LWP 5 days
Increment Date comes to 11.05.2022
Increment to be allowed 01.05.2022

- d. Period prior to the suspension shall not be taken for counting increment date.
i.e., Annual Increment shall be allowed after one year from the date of reporting after Suspension.
- e. Annual Increments can be allowed up to 5 stages after reaching maximum of the scale @ the last rate of increment.

Scale Protection

- a. When an Employee is promoted to a post having lower scale than that of present post, the present scale shall be continued.

Eg. A Conductor Gr.II (Scale 7) was appointed to Conductor-2 SPP-2A
(after completion of 24 years service) with scale 14.
Later, he was promoted to the post of ADC with scale 9.
He shall be continued in the post of ADC with Scale 14 only.


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