

# ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

NO:P2/532(01)/2016-PO-III

Office of the Managing Director,  
RTC House,PNBS,Vijayawada.

## NOTIFICATION NO.PD - 8 /2021 DATED 30.06.2021

**SUB: OFFICE PROCEDURE-** Continuation of 5 day week for the Administrative Office of the VC & MD – Orders – Communicated – Reg.

- REF:** 1. Cir.No PD- 11/2016 dated 03.06.2016  
2. Cir.No PD- 10/2017 dated 30.05.2017  
3. Cir.No PD- 13/2018 dated 22.06.2018  
4. Cir.No PD- 16/2019 dated 28.06.2019  
5.G.O.Ms.No.56 of Government of Andhra General Administration (OM.II) Department dated 26.06.2020.  
6. Cir.No PD- 12/2020 dated 03.07.2020  
7.G.O.Ms.No.59 of Government of Andhra General Administration (OM.II) Department dated 28.06.2021.

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In accordance with the orders issued vide GO Ms No.125 dated 23.05.2016, the Corporate office of APSRTC started functioning for five days in a week from Monday to Friday on shifting from Hyderabad to Vijayawada. The working hours on these five days are from 10.00 am to 05.30 pm with lunch break from 01.30 pm to 02.00 pm. It was also stipulated in the circular that these revised working hours are applicable only to the sections of Corporate Office that were shifted from Hyderabad to Vijayawada and will be in force for a period of one year w.e.f 03.06.2016.

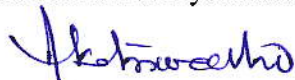
Subsequently, based on the GOs issued on extending the five day week for each year, circular instructions were notified by the APSRTC vide circulars cited at references 2<sup>nd</sup> to 6<sup>h</sup> cited.

Now, the Government of Andhra Pradesh, through the G.O.Ms.No59, General Administration (OM.II) Department dated 28.06.2021 under reference 7<sup>th</sup> cited, have issued orders that Five-day week with office timings from 10.00 AM to 05.30 PM shall be extended for a further period of one year w.e.f 27.06.2021. The said GO on 5 day week is applicable to APSRTC Corporate Offices as per the clauses mentioned therein.

Therefore, the Five-day week with Office timings from 10.00 a.m. to 05.30 p.m. with a lunch break of half an hour from 01.30 p.m. to 02.00 p.m. that is in force **for the Corporate Office and its sections** that are shifted from Hyderabad to Vijayawada, **will continue for a further period of one year w.e.f: 27.06.2021.**

The five day week as mentioned above is not applicable to Transport Academy and Central Hospital functioning at Vidyadharapuram, Vijayawada.

However, the existing 6 day week and the office working hours of LDS at Hyderabad remain unaltered.

  
EXECUTIVE DIRECTOR (A)

To  
All Officers of the Corporation.