

ANDHRA PRADESH PUBLIC TRANSPORT DEPARTMENT
(ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION)

No.Sup(P)/756(01)/2024-PO(IT)

Office of the Commissioner, PTD &
Ex-officio VC & MD, APSRTC,
RTC House, PNBS, Vijayawada

NOTIFICATION NO. PD-09/2024, dated 02.05.2024

Sub: **SETTLEMENTS** – Terminal Settlements payable to the Employees ceased from service on various grounds – Recovery of Assumed wages – Instructions – Reg.

Ref:-1. G.O.Ms. No 50, 51 and 52 of T,R&B, (TR-II) Dept., dated 30/31.12.2019
2. GO Ms.No.15 of Finance (HR-IV-FR&LR) Dept. dated 31.01.2022.

** **

In terms of the GOs at reference 1st cited above, all APSRTC employees were absorbed into Government service w.e.f.01.01.2020 by creating a new Head of the Department by name Public Transport Department under the administrative control of Transport, Roads and Building department. Accordingly, salaries are being paid by the Government from the month of Jan, 2020.

The Government, through GO at reference 2nd cited, enhanced the age of Superannuation for all Govt. employees. As such, retirements commenced from 31.01.2024 at all the units of APPTD. For all such retired employees, salaries were paid up to 16th of the retiring month. For example, in case of employees retired on 31st Jan, 2024, salaries up to 16.01.2024 for the month of January 2024 were paid on 01.02.2024. Salary for the period from 17.01.2024 to 31.01.2024 is due to be claimed from Government.

Though APSRTC Employees were absorbed in to APPTD on 01.01.2020 i.e., in the middle of the prevailing muster period from 17.12.2019 to 16.01.2020, full salaries for the month of Jan-2020 were claimed from the Govt., for the period from 17.12.2019 to 16.01.2020 (from 17.12.2019 to 31.12.2019 for APSRTC service and from 01.01.2020 to 16.01.2020 for GoAP service).

Hence, salary for the second half in the retiring month (for example from 17.01.2024 to 31.01.2024 for the employee retiring on 31.01.2024) need not be paid. Last month salaries for employees ceasing from service shall be paid up to 16th of the month only.

Therefore, it is decided to adopt a common policy in payment of last month salary and adjustment of Assumed wages to all retiring/ceasing Employees in APPTD. Detailed procedure for payment of last month salary and adjustment of Assumed wages to all retired/ceased Employees in APPTD is given at **Annexure**. The amounts recovered if any, towards assumed wages in the month in which the employee ceases from service shall be credited to APSRTC accounts.

All Unit Officers/DDOs are advised to take necessary action accordingly.

Copy to all Unit Officers


**Chief Manager (P) &
Board Secretary**

Annexure to NOTIFICATION NO. PD-09/2024, dated: 02.05.2024

Type of cessation	Date of Cessation	Salary already drawn	Salary is due	Remarks	LWP/ABS days
Retirement on Superannuation	Month end Ex: 31.03.2024	Salary was drawn Up to 16.03.2024	Salary is due from 17.03.2024 to 31.03.2024 .	Deemed to be adjusted towards assumed wages paid at the time of initial appointment in APSRTC. Hence, remaining salary need not be drawn.	Gross wages for LWP/ABS/EOL days, if any, from 17.03.2024 to 31.03.2024, are to be recovered from the terminal encashment bill.
All other types of cessations such as removal, resign, expire, medical, VRS	Month end Ex:31.03.2024	--Do--	--Do--	--Do--	--Do--
	Between 17 th to month end Ex: 25.03.2024	Salary was drawn Up to 16.03.2024	Salary is due from 17.03.2024 to 25.03.2024 (9 days).	6days' wages i.e., from 26.03.2024 to 31.03.2024, are to be recovered towards assumed wages, from the terminal encashment bill. Salary for 9 days i.e., from 17.03.2024 to 25.03.2024, is deemed to be adjusted towards assumed wages.	Gross wages for LWP/ABS/EOL days, if any, from 17.03.2024 to 25.03.2024, are to be recovered from the terminal encashment bill.
	Between 1 st to 16 th Ex: 05.04.2024	Salary was drawn Up to 16.03.2024	Salary is due from 17.03.2024 to 05.04.2024 (20 days).	Salary for 5 days i.e., 20-15 days assumed wages, shall be claimed through arrears bill .	Gross wages for LWP/ABS/EOL days, if any, from 17.03.2024 to 31.03.2024, are to be recovered , from the arrear bill.


**Chief Manager (P) &
Board Secretary**