



Andhra Pradesh State Road Transport Corporation®

P1/329(02)/2019-PO-I

Office of the VC & MD,
RTC House, Vijayawada.
Dt.15.06.2019.

Notification No.PD-16/2019, Dt. 03.06.2019

Sub: APSRTC – Payment of funeral expenses to the family members of deceased retired employees at the Depot of their choice-Instructions – Reg.

Ref: 1) Circular No.PD-32/2016, dt.04.07.16.

2) Circular No.PD-39/2018, dt.16.11.18.

3) Representation of APSRTC Retired Employees Association, dt.08.04.19.

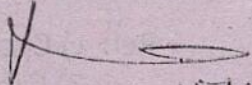
Vide Circular 1st cited, sanction was accorded to enhance funeral expenses payable to the family members of in service employees and those retired on superannuation (from the existing Rs.10,000/-to Rs.15,000/-). Through Circular 2nd cited, the facility of payment of funeral expenses was extended to the employees who retired on medical or voluntary grounds also.

APSRTC Retired Employees' Association, Vijayawada submitted a representation requesting to arrange payment of funeral expenses to the family members through the Depot of their choice. Further, they represented that payment of funeral expenses was being delayed on the plea that death certificate was not submitted. The matter was examined and the following instructions are issued.

1. In case of death of the retired employee, the family members shall submit the Identity Card issued by the Corporation after retirement of the employee for travel cum medical purpose to the Depot of their choice.
2. The Depot Manager shall pay Rs.15,000/- towards funeral expenses and deposit the same through bank in the account of one of the family members as requested by them, without insisting on submission of death certificate.
3. The Depot Manager of the Depot where the funeral expenses are paid shall send the Debit Note along with the Identity Card to the Depot from where the employee retired on superannuation, medical or voluntary grounds.

4. Even when claim is submitted to parent Depot, submission of death certificate shall not be insisted and funeral expenses shall be released on receipt of Identity Card issued for travel cum medical purpose.
5. The parent Depot shall also communicate the information related to the death of the retired employee immediately after the release of funeral expenses at any Depot to SRBS/CCS/PF Trust for further necessary action.

These instructions shall come into force with immediate effect.



15/6/15

(N.V. Surendra Babu, IPS)
VC & MD

Copy to All Officers of the Corporation
Copy to All Unions and Retired Employees' Associations.