



RTC TELANGANA

Revised Scales of
Pay & Allowances
2013

For

Class-II, III & IV
Employees

ROAD TRANSPORT CORPORATION IN TELANGANA

No.PC/741(1)/2015-PO-IV

Office of the Joint Managing Director,
Bus Bhavan, Mushirabad, Hyd-20

CIRCULAR NO. PD-17/2015, DATED 27.05.2015

Sub: **SCALES OF PAY** – Revision of Scales of Pay & Allowances 2013 of Class-II, Class-III and Class-IV Employees – Instructions issued for Implementation - Reg.

Ref: Memorandum of Understanding dated 13.05.2015.

1. **INTRODUCTION:** A Memorandum of Understanding has been reached with the RTC Telangana Mazdoor Union and Employees' Union, Telangana on Revision of Pay Scales & Allowances on 13th May 2015. In accordance with this MoU, the following working instructions are issued for implementation of the Revision of Pay Scales 2013 to Class-II, III and IV employees, pending receipt of the approval of the Board and sanction of the Government.
2. **REVISED SCALES OF PAY 2013 AND THEIR APPLICABILITY:**
 - 2.1 The Scales of Pay forming part of Agreement cited, shall be applicable to all Class-II, Class-III and Class-IV Employees of Telangana, who were on rolls as on 1st April 2013 and recruited during the tenure of the Agreement period i.e. upto 31st March 2017. They shall hereafter be referred to as the "Revised Scales of Pay 2013" and shall be deemed to have come into force with effect from 1st April 2013 unless specified otherwise. The details of the Revised Scales of Pay 2013 are shown at **Annexure-I. The Revised Scales of Pay 2013 shall be implemented in the Salary Bill of June 2015 payable on 01.07.2015.**
 - 2.2 **The Revised Scales of Pay shall not apply to:**
 - a) Persons appointed on Contract basis;
 - b) Persons engaged on Contingency basis;
 - c) Persons engaged on Casual basis;
 - d) Persons working in the Corporation on Deputation and who have not opted for Corporation Scales during the period of their deputation.
 - e) Persons appointed on consolidated Pay / Honorarium;
 - f) Former employees of TTD who were transferred to Corporation and who have not opted to the Rules, Regulations and Service conditions of APSRTC.
 - 2.3 All appointments whether by promotion or direct recruitment made to existing posts or any additional posts created on or after 01.04.2013 shall automatically be in the Revised Scales of Pay 2013.
 - 2.4 The employees appointed in Zones/Regions of Telangana are eligible for RPS-2013 of RTC in Telangana State.
 - 2.5 The employees appointed in Zones/Regions of Andhra Pradesh (residuary) and working in Head Office Units in the Units of Telangana State on deputation basis are **not** eligible for RPS-2013 of RTC in Telangana State.

- 2.6 The State Cadre employees, who are provisionally allotted to Telangana State, irrespective of their working on deputation in other departments outside the Corporation and in RTC of Andhra Pradesh (Residuary), are eligible for RPS-2013 of RTC in Telangana State. However, after final allocation as per AP Reorganization Act, in case, any of them are finally allotted to Andhra Pradesh (Residuary), they will become eligible for RPS-2013 of Andhra Pradesh from the date of their reporting there, duly recovering the excess paid wages in RPS, 2013 of Telangana.
- 2.7 Like-wise, the State Cadre employees who are provisionally allotted to Andhra Pradesh (Residuary), are **not** eligible for RPS-2013 of RTC in Telangana State, irrespective of their working on deputation in other departments outside the Corporation and in RTC of Telangana State. However, after final allocation as per AP Reorganization Act, in case any of them are finally allotted to Telangana State, they will become eligible for RPS-2013 of Telangana State from the date of their reporting in Telangana State.

3. EXERCISING OF OPTION:

All employees shall have the option to come on to the Revised Scales of Pay 2013 subject to the following conditions:

- 3.1 The Employees holding a post in the Corporation as on 31.03.2013 and continued on 01.04.2013, and onwards the Scale of which is revised, **may opt:**
- 3.1.1 To remain in the existing Scales of Pay 2009 until he/she vacates his/her post or ceases to draw pay in the existing Scales of Pay 2009; or
- 3.1.2 To draw pay in the Revised Scales of Pay 2013 either from 1st April 2013 or from the date on which he/she earns his/her next increment accruing after 1st April 2013 and before 31st March 2014 **IN THE POST HELD AS ON 01.04.2013.**
- 3.1.3 The Pay of employees promoted to higher post or placed on Special Grade on or after 01.04.2013, to be taken for Fixation in RPS 2013, shall be the Pay fixed on 01.04.2013 or as on the date of next normal increment in his/her old post before 31.03.2014 in the pre-revised Scale.
- 3.2 The option shall be exercised in duplicate before **12.06.2015**. A specimen Option Form is appended to this Circular at **Annexure-II**. While filling up **item No. 8** of the Option Form, the Punishments of both Cumulative and Non-Cumulative nature should be shown. Further, while filling up **Item No. 6** of the Option Form, if the date of normal increment and actual drawal differs on account of punishments, both the dates should be indicated.
- 3.3 The Option so exercised shall be final and the Employee shall not be permitted to revise the Option at a subsequent date.
- 3.4 If the employee does not exercise the Option in writing before 12.06.2015 as specified in 3.2 above, he/she shall be deemed to have opted to the Revised Scales of Pay 2013 from 01.04.2013. A rubber stamp with the following matter may be affixed on the Pay Fixation form of such employees who have not given option before 12.06.2015, duly signed by the Supervisor.

== == == == == == == == == ==
 || NOT OPTED ||
 || PAY FIXED AS ON 01.04.2013 ||
 || SIGNATURES OF SUPERVISOR AND ||
 || UNIT OFFICER ||
 == == == == == == == == == ==

- 3.5 An Employee holding a Substantive lower post and Officiating in a higher post as on 01.04.2013 or on the date of Option shall exercise his/her Option in respect of both the posts.
- 3.6 An employee, who retired or resigned or was removed or dismissed from service on or after 01.04.2013 but before the date of issue of this Circular notifying the Revised Scales of Pay 2013, may exercise his/her option within THREE months from the date of this Circular.
- 3.7 In case of an Employee, who died in harness on or after 01.04.2013 and before exercising the Option as in 3.2 above, he/she shall be deemed to have opted for the Revised Scales of Pay 2013 with effect from 01.04.2013 or date of increment, if it falls before his death, whichever is beneficial to the deceased employee.
- 3.8 In case where the date of increment in the existing Scales of RPS 2009 of an Employee is altered or circumstances existing on the date of exercise of option are materially altered by any order of Managing Director or any Authority, he/she may exercise the revised Option within a period of **ONE MONTH** from the date of issue of the relevant order by the Competent Authority.
- 3.9 An employee who is on leave or under suspension on the date of issue of this Circular and who does not join duty before the last date of exercise of option under para-3.2 may exercise his/her option within a period of one month from the date of resumption of duty after the expiry of the leave or from the date of his / her reinstatement, as the case may be.

4. METHOD OF FIXATION:

The method of fixation in the Revised Scales of Pay 2013 shall be as follows:

- 4.1 All the components (a) to (c) indicated below should be added and rounded off to the next one rupee to arrive at the existing emoluments for fitment.
- a) Basic Pay as on 01st April 2013 or on the date of Option (including PP protected as a part of Basic Pay, but excluding F.P. Increments and Graduate Increments).
 - b) 44% of Basic Pay (including PP protected as a part of Basic Pay, but excluding F.P. Increment(s) and Graduate Increments) as Fitment Benefit.
 - c) 47.8% D.A. as on 01st January 2013 (on Basic Pay+P.P.+F.P.+Graduate Increments) duly rounding off to the nearest rupee (i.e., less than 0.50 ps. will be ignored and 0.50 ps and above will be rounded to the next Rupee).
- 4.2 The pay shall be fixed in the RPS 2013 at the stage next above the amount of existing emoluments irrespective of whether the amount of existing emoluments is a stage or not in the Revised Scales of Pay 2013 provided that: -
- a) If the amount of the existing emoluments as so computed above, is less than the minimum of the Revised Pay Scales 2013, the Pay shall be fixed at the minimum of the Scale; and
 - b) If the amount of the existing emoluments, as so computed above, is more than the maximum of the Revised Pay Scales 2013, the Pay shall be fixed at the appropriate stage duly extending the Scale of Pay at the rate of last increment in the RPS 2013 and to allow increments, if not withheld by any punishments, every year during the tenure of this agreement.

- 4.3 The principle of fixation of Pay laid down in this rule shall apply to Substantive, Officiating and Temporary Employees.
- 4.4 Where the Pay of an Employee officiating temporarily or otherwise in a higher post as fixed in the Revised Scales of Pay 2013 is less than or equal to the Pay fixed in the lower post, held by him/her substantively, his/her Pay in the higher post shall be fixed at the stage next above his/her substantive Pay in the lower post.
- 4.5 Where an Employee exercises option to retain the existing Scale of Pay in RPS 2009 in respect of a post held by him/her in an officiating capacity for the purpose of regulating his/her Pay in that Scale under Regulation 9 of APSRTC Employees' (Pay & Allowances) Regulations 1964, his/her substantive Pay shall be the substantive Pay, which he/she would have drawn had he/she retained the existing scale of Pay 2009 in respect of the permanent post on which he/she holds a lien or would have held a lien, had his/her lien not been suspended.
- 4.6 The existing quantum of Personal Pay towards FP & Graduate Increments, if any, as on 31.03.2013 shall continue. P.P. Under Family Planning and P.P. for other purposes shall be shown separately at item 1 (b), item (4) and item (8) of Pay Fixation form. The F.P. increment which was sanctioned with effect from 01.04.2013 shall be allowed in the revised rate of RPS 2013 after fixation of Pay in RPS 2013 for those employees who have opted to come on to RPS 2013 w.e.f 01.04.2013 and be shown as Personal Pay. In respect of employees who opt to remain in the existing Scale of Pay 2009 until the date of next increment before 31.03.2014, the F.P. increment in such cases shall be allowed at the old rate eligible in RPS 2009.
- 4.7 In the case of Employees whose increments have been withheld as a measure of penalty, their Pay will be fixed in the Revised Scales of Pay 2013 as already laid down in Para 4.1 depending on his/her option. The next increment will be allowed on the expiry of the period, for which the increment was ordered to be withheld.
- 4.8 The cases of Employees undergoing punishment or reduction to a lower stage in a time scale or to a lower post, shall be dealt with as follows:
- 4.8.1 In cases of Employees, who were undergoing punishment of postponement of increment and reduction in Pay on 1st April 2013, their Pay shall be fixed as if they were not undergoing such punishment and the effect of punishment would be enforced in the Revised Scales of Pay 2013.
- 4.8.2 In regard to Employees undergoing the punishment of reduction in rank on 1st April 2013, their Pay shall be fixed both in the lower and higher ranks and on expiry of the punishment, their Pay would be drawn as fixed in the higher ranks.
- 4.9 A specimen Fixation Form is appended at Annexure-III. The Pay Fixation Form shall be prepared in Duplicate.

5. DATE OF NEXT INCREMENT IN THE REVISED SCALES OF PAY 2013

The next increment of an Employee, whose Pay is fixed in the Revised Scales of Pay 2013 as on 1st April 2013 in accordance with the principles laid down above, shall be due on the date on which he/she would have drawn normal increment, had he/she continued in the pre-revised Scale.

6. **RELIEF TO EMPLOYEES, WHO HAVE REACHED THE MAXIMUM OF TIME SCALE:**

In order to provide relief to the Employees who reach Maximum of a Scale in Revised Pay Scales 2013, increments shall be allowed, if not withheld by any punishment, every year till the Pay Scales in RPS 2013 are revised, for which the Scale of Pay shall be deemed to have been extended at the rate of last increment drawn by them.

7. **EQUALISATION ALLOWANCE:**

The Equalization Allowance now existing (RPS 1985, 1989, 1993, 1997, 2001, 2005 and 2009) will continue for the specific Employees concerned during the tenure of the Agreement on RPS 2013.

8. **DEARNESS ALLOWANCE :**

The rates of Dearness Allowance will be communicated later.

9. **HOUSE RENT ALLOWANCE:**

House Rent Allowance shall be payable to the eligible employees on the Revised Scales of Pay 2013 at the rates indicated below against each category of places w.e.f 01.04.2013, except in cases (a),(b) & (c) mentioned hereunder.

| CITIES AND TOWNS | RATE OF HRA |
|--|---|
| Hyderabad and Secunderabad classified as A1 City and areas falling within the jurisdiction of Greater Hyderabad Municipal Corporation including Chennai, Bangalore and Mumbai | 30% of Basic Pay, subject to a maximum of Rs.20,000/- per month |
| Karimnagar, Khammam, Mahabubnagar, Nizamabad, Godavarikhani and Warangal | 20% of Basic Pay, Subject to a maximum of Rs.15,000/- pm. |
| Adilabad, Nirmal, Bodhan, Kamareddy, Armoor, Sircilla, Jagitial, Korutla, Metpally, Siddipet, Zahirabad, Sangareddy, Vikarabad, Tandur, Wanaparthy, Gadwal, Nalgonda, Miryalaguda, Suryapet, Jangaon, Kothagudem and Mancherial. | 14.5% of Basic Pay, Subject to a maximum of Rs.15,000/- per month |
| All other places | 12% of Basic Pay, Subject to a maximum of Rs.15,000/- per month |

Note – In respect of Metpally, Jangaon, Armoor, Zahirabad, Vikarabad, Khammam and Mahabubnagar the revised HRA shall be applicable from the dates mentioned below.

- a. The rate of HRA was revised from 12% to 14.5% in respect of Metpally Depot **w.e.f. 01.10.2013.**

- b. The rate of HRA was revised from 12% to 14.5% in respect of Jangaon, Armoor, Zahirabad and Vikarabad Depots **w.e.f. 02.06.2014** as per G.O.Ms.No.27, dated 18.03.2015 of Telangana Government.
- c. The rate of HRA was revised from 14.5% to 20% in respect of units of Khammam, and Mahabubnagar **w.e.f.02.06.2014** as per G.O.Ms.No.27, dated 18.03.2015 of Telangana Government.

The Payment of HRA be rounded off to the nearest 10 paise.

10. **CITY COMPENSATORY ALLOWANCE:**

The rates of CCA admissible to the employees for different locations on the Pay range in Revised Scales of Pay 2013 are as follows (G.O.Ms.No.28, dated 18.03.2015 of Government of Telangana):

| Pay Range | Amount of City Compensatory Allowance per month | |
|---|--|---|
| | Greater Hyderabad Municipal Corporation, Mumbai, Bangalore & Chennai | Other Municipal Corporations (Karimnagar, Khammam, Nizamabad, Godavarikhani and Warangal) |
| Pay Up to Rs.16,400/- | Rs.400/- | Rs.200/- |
| Pay above Rs.16,400/- and Upto 28,940/- | Rs.600/- | Rs.300/- |
| Pay above Rs.28,940/- and Upto 37,100/- | Rs.700/- | Rs.350/- |
| Pay above Rs.37,100/-. | Rs.1000/- | Rs.500/- |

Note – Pay for the purpose of CCA means Basic pay + Personal Pay protected as a part of Basic Pay

The above revised CCA rates are applicable w.e.f. 02.06.2014 only.

11. **REVISED SCALES 2013:**

The Revised Scales 2013 for Class-II,III & IV employees are enumerated at **Annexure-I**. The normal and corresponding 12 / 20 years Special Grades in Revised Scales of Pay 2013 on completion of 12/20 years of service in the same post are enumerated at **Annexure-IV**.

12. **SPECIAL PAY:**

12.1 The existing Special Pay for TYPISTS possessing certain qualifications is revised as indicated below w.e.f. 1.4.2013.

| S.No | TYPISTS POSSESSING QUALIFICATION OF | SPECIAL PAY PER MONTH | |
|------|---|-----------------------|-----------|
| | | Existing | Revised |
| 1) | Typewriting (Higher) English | Rs.160.00 | Rs.230.00 |
| 2) | Typewriting (Lower) English | Rs.120.00 | Rs.175.00 |
| 3) | Typewriting (Higher) English and Telugu Typewriting (either Higher or Lower) and appointed against Typist (Telugu) posts. | Rs.255.00 | Rs.370.00 |
| 4) | Typewriting (Lower) English and Telugu Typewriting (either Higher or Lower) and appointed against Typist (Telugu) posts. | Rs.215.00 | Rs.310.00 |
| 5) | Typewriting (Telugu) appointed against Typist (Telugu) posts. | Rs. 100.00 | Rs.145.00 |

12.2 The "Equalization Allowance" already protected to the Typists w.e.f. 1.4.1993 in RPS 1993 vide Circular No. PD-117/94, dated 22.10.1994 and w.e.f. 1.4.1997 in RPS 1997 vide Circular No. PD-73/1997, Dt. 24.10.1997 and w.e.f. 1.4.2001 in RPS 2001 vide Circular No. PD-01/2002, Dt. 18.1.2002 and continued thereafter shall be continued.

12.3 Further, Equalization Allowance protected under para 12.2 above shall automatically be withdrawn from the date the incumbent is promoted to the next higher post and assumed higher responsibilities.

12.4 The Special Pay and Equalisation Allowance so granted shall not be taken into account as Basic Pay for the fixation of Pay on promotion to any higher posts.

12.5 The Special Pay drawn by the Typists who are promoted as Senior Assistants after 01.04.2009, shall be continued as Personal Pay on effecting promotion as Senior Assistants (Circular No.PD-05/2012, dated 21.04.2012)

13. **ALLOWANCES:**

With regard to revision of existing Allowances, separate instructions will be issued. Till such time, the existing rates of Allowances shall be drawn.

14. **TIME TABLE FOR FINALISATION OF OPTIONS AND PAY FIXATIONS IN RPS 2013.**

| | | |
|----|---|------------|
| 1 | Finalization and approval by Competent authority of Draft Scales prepared for RPS 2013 by PO(Computers). | 27.05.2015 |
| 2 | Images files of Pay Rolls wing from April 2013 to May 2015 to be submitted to PO(Computers) by STO(DP) | 27.05.2015 |
| 3 | Approval of Option form to be generated in PMS module by the Competent Authority. | 28.05.2015 |
| 4 | Option form software will be uploaded by PO(Computer) before | 28.05.2015 |
| 5 | Option form to be generated at Regional Pay Roll Centers utilizing PMS data | 30.05.2015 |
| 6 | Distribution of Option form to the Employees by the Unit Officer | 01.06.2015 |
| 7 | Receipt of filled in Option forms from the employees | 12.06.2015 |
| 8 | Generation of Fixation form by utilizing PMS and option form data at Regional Pay Roll Centers and submission to Audit by Units | 18.06.2015 |
| 9 | Returning of Audited Fixation statements to Units after Audit | 24.06.2015 |
| 10 | Correction of Audited figures into Pay Rolls Data and submission to Pay Rolls wing for Generation of June 2015 Salary Bill and Related Audit Reports and Bank Text files for arranging payment. | 26.06.2015 |
| 11 | Drawn and Due statement of RPS-2013 will be generated at Units and printed at Regional Pay Roll Centers | 15.07.2015 |

15. **DRAWAL OF ARREARS:**

15.1 Drawal of Arrears from 01.04.2013 to 31.05.2015 will be as follows.

- a) 50% of arrears will be paid in 3 installments on festivals Dasara 2015 and Ugadi and Dasara in 2016.
- b) 50% arrears payable to employees will be kept in the form of bonds for a period of 5 years and the same will be paid after 5 years with interest @ 8.75% P.A.
- c) In case of retired employees, the arrears will be paid at the time of releasing of 1st installment on the occasion of Dasara 2015 to the in service employees and for retiring employees, the arrears will be paid at the time of retirement.
- d) A copy of audited arrears sheet shall be filed in the personal records of the employees duly making an endorsement as below.

| | |
|---|--------------------------|
| 1. Total amount of arrears | Rs. _____ |
| 2. 50% of arrears | Rs. _____ |
| a. 1st installment amount | Rs. _____ |
| b. 2nd installment amount | Rs. _____ |
| c. 3rd installment amount | Rs. _____ |
| Signatures of unit officer | Audit officer |

15.2 Necessary entries shall also be made in relevant records like Service Records etc. After pre-auditing of Pay Fixation, one set of Option Form and Pay Fixation Form shall be submitted as an accompaniment to Salary Bill in which Revised Pay is implemented. The Audit Officer shall endorse- "implemented in Salary Bill of June, 2015 paid on 01.07.2015" on the Pay Fixation Form. The same set of Option Form and Pay Fixation Form shall be returned to the Unit by the Audit for permanent record. The other set of Option Form and audited Pay Fixation Form shall be filed in P. Case of the Employee. The endorsement made by the Audit Officer for implementation shall be copied on P. Case copy of the Pay Fixation Form and attested by the PD Supervisor at Depot / Unit.

16. **CLARIFICATION OF DOUBTS, IF ANY:**

16.1 Any doubt arising in the course of implementation of the Revised Scales of Pay 2013 shall be referred to the Chief Personnel Manager for clarification.

16.2 No pay anomalies shall be entertained.

17. **The above instructions issued with regard to Pay Scales of employees with effect from 01.04.2013 shall be implemented, pending approval of the Corporation Board and the Government.**

18. Receipt of the Circular be acknowledged.

Encl: Annexure- I,II,III & IV


JOINT MANAGING DIRECTOR

To
All Officers of RTC in Telangana State .

Copy to: Sr.RAO/AG: RTC Branch, Mushirabad, Hyderabad.

Copy to: Secretary to Chairman/ PS to VC & MD.

Copy to: Dy.CAO(TA&INS) --- (10 Copies).

Copy to: PRO/HO for translation into Telugu.

Copy to: PO(Trg.)/HO for inclusion in the Monthly Index of Circulars (4 Copies).

Copy to: General Secretary, Employees' Union Telangana.

Copy to: General Secretary, RTC Telangana Mazdoor Union.

Copy to: General Secretary, RTC National Mazdoor Union, Telangana.

Copy to: General Secretary, RTC Staff & Workers Federation (State Office), Telangana.

Copy to: General Secretary, RTC Class-II Supervisors Association, Telangana.

Copy to: General Secretary, RTC Security Staff Welfare Association, Telangana.

ANNEXURE-I TO CIRCULAR NO.PD-17/2015, DATED 27.05.2015

| S.No. | EXISTING PAY SCALE 2009 | REVISED PAY SCALES 2013 |
|--------------|---|---|
| 1 | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | 8550-235-10900-260-14800-285-15655-295-18310-315-23035 | 16400-500-21400-540-26800-570-32500-590-38400-620-43360 |
| 5 | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 6 | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 7 | 7180-185-9030-200-10630-220-11510-230-12660-240-13860-245-15085-260-18985 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 8 | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| 9 | 6570-185-9345-200-9945-210-11205-225-12105-235-12810-245-15750-250-18000 | 12610-390-16510-420-20710-440-25110-460-29710-480-33550 |
| 10 | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| 11 | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |
| 12 | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 |
| 13 | 15220-480-20020-530-27440-585-34460 | 29200-940-38600-1050-49100-1130-60400-1270-73100-1390-84220 |
| 14 | 10730-340-15490-375-17740-405-20980-440-26260 | 20580-660-27180-740-34580-800-42580-900-51580-990-59500 |

**STATEMENT SHOWING THE CATEGORIES OF POSTS IN EACH DEPARTMENT WITH EXISTING SCALES OF PAY AND REVISED SCALES OF PAY 2013
IN RESPECT OF CLASS-II, CLASS-III AND CLASS-IV EMPLOYEES OF TELANGANA RTC**

ANNEXURE-I

| S.No | CATEGORY OF POST | EXISTING SCALES (2009) | REVISED SCALES(2013) |
|------|---|---|--|
| I) | FINANCE DEPARTMENT: | | |
| 1 | Asst. Manager (F) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | Supdt.(F) / Supdt.(Audit) / Supdt. (Cash) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Dy. Supdt. (F) / Dy. Supdt. (Audit) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | Sr. Asst (Audit) | 8550-235-10900-260-14800-285-15655-295-18310-315-23035 | 16400-500-21400-540-26800-570-32500-590-38400-620-43360 |
| 5 | SA (F) / SA (Cash) | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 6 | Junior Assistant (F) | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 7 | Shroff | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| II) | CIVIL ENGINEERING DEPARTMENT: | | |
| 1 | AE(Civil)/AE(Elec) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | SO(Civil)/SO(Elec) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Dy.SO(Civil)/Dy.SO(Elec) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | ASO(Civil)/ASO(Elec) | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 5 | Care Taker / Civil (Maistry) / Mason / Carpenter /Plumber/Tracer | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| 6 | Record Tracer (Ferro Printer) | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |

| S.No | CATEGORY OF POST | EXISTING SCALES (2009) | REVISED SCALES(2013) |
|------|---|---|--|
| III) | MANAGEMENT INFORMATION SYSTEM: (Statistical Branch) | | |
| 1 | Asst. Manager (Stat) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | Superintendent (Stat) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Dy. Superintendent (Stat) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | Senior Assistant (Stat) | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 5 | Junior Assistant (Stat) | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 6 | Punch Operator / Comptist / Verifier Operator / Junior Machine Operator | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| IV) | MECHANICAL ENGINEERING DEPARTMENT (Canteen) | | |
| 1 | Canteen Manager | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 2 | Assistant Canteen Manager | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 3 | Head Cook | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| 4 | Assistant Cook | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| 5 | Grinder / Coffee & Tea Maker / Supplier / Vessel Cleaner | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 |

| CATEGORY OF POST | | EXISTING SCALES (2009) | REVISED SCALES(2013) |
|------------------|---|---|--|
| V) | MECHANICAL ENGINEERING DEPARTMENT (Maintenance & Voicantising) | | |
| 1 | Asst. Engineer (Mech) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | Superintendent (Mech) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Dy. Superintendent (Mech) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | Leading Hand / Material Chaser / Vehicle Inspector | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 5 | Mechanic Gr.I/Artisan Gr.I | 7180-185-9030-200-10630-220-11510-230-12660-240-13860-245-15085-260-18985 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 6 | Mech.Gr.II/Artisan Gr.II/Tyre Mech./Boilerman | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| 7 | Hammerman / Machine Minder | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| 8 | Helper / Pump Attendant | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |
| 9 | Shramik / Khalasi | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 |
| VI) | OPERATIONS DEPARTMENT (TRAFFIC) | | |
| 1 | Asst. Manager (Traffic) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | Superintendent (Traffic) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Dy. Superintendent (Traffic) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | Tl Gr.III / DC / TTI / DI | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 5 | Asst. Depot Clerk / Controller/ADC(Tech) | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 6 | Driver Gr.I | 8550-235-10900-260-14800-285-15655-295-18310-315-23035 | 16400-500-21400-540-26800-570-32500-590-38400-620-43360 |
| 7 | Driver Gr.II | 7180-185-9030-200-10630-220-11510-230-12660-240-13860-245-15085-260-18985 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 8 | Conductor Gr.I | 7180-185-9030-200-10630-220-11510-230-12660-240-13860-245-15085-260-18985 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 9 | Conductor Gr.II | 6570-185-9345-200-9945-210-11205-225-12105-235-12810-245-15750-250-18000 | 12610-390-16510-420-20710-440-25110-460-29710-480-33550 |
| 10 | L.V. Driver | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| 11 | Booking Clerk | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |

| S.No | | CATEGORY OF POST | EXISTING SCALES (2009) | REVISED SCALES(2013) |
|-----------------------------|--|---|--|----------------------|
| VII) | | | | |
| PERSONNEL DEPARTMENT | | | | |
| 1 | Asst Manager (P) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 | |
| 2 | Superintendent (P) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 | |
| 3 | Dy. Superintendent (P) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 | |
| 4 | Stenographer (Higher) | 8550-235-10900-260-14800-285-15655-295-18310-315-23035 | 16400-500-21400-540-26800-570-32500-590-38400-620-43360 | |
| 5 | Steno (Lower) / Senior Asst. (P) | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 | |
| 6 | Junior Assistant (P) | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 | |
| 7 | Typist / Routine Clerk / Telephone Operator | 6810-185-9030-200-10630-220-11950-230-12870-240-13860-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 | |
| 8 | Record Tracer | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | |
| 9 | Attender / Mail / Malan / Sweeper/Scavenger | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 | |
| VIII) | | | | |
| PERSONNEL DEPARTMENT | | | | |
| (MEDICAL BRANCH) | | | | |
| 1 | Homeo Physician / Asst.Nursing Supdt. | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 | |
| 2 | Head Staff Nurse/ECG Tech. Gr.I | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 | |
| 3 | Staff Nurse / Physiotherapist / ECG Technician Gr.II | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 | |
| 4 | Radiographer Gr.I / Lab Techni- cian Gr.I / Pharmacist Gr.I Refractionist Gr.I /Aux.Nurse Pharmacist Gr.II / Lab Tech. Gr.II / Radiographer Grade-II | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 | |
| 5 | Refractionist Grade-II | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 | |
| 6 | X-Ray Technician / Compounder Tailor | 7180-185-9030-200-10630-220-11510-230-12660-240-13860-245-15085-260-18985 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 | |
| 7 | Nursing Orderly (Male or Female) | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 | |
| 8 | Dresser / Lab Asst. / Dark Room Asst./Ward Boy/Ward Girl | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 | |
| 9 | Dark Room Attendant / Thoty /Ayah | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | |
| 10 | | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 | |

| S.No | CATEGORY OF POST | EXISTING SCALES (2009) | REVISED SCALES(2013) |
|------|---|---|--|
| IX | SECURITY & VIGILANCE DEPARTMENT | | |
| 1 | Chief Security Inspector | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | Security Inspector | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Security Sub-Inspector | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | Security Assistant Sub-Inspector | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 5 | Security Head Guard | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| 6 | Security Guard | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |
| X) | STORES & PURCHASE DEPARTMENT: | | |
| | (Printing Press) | | |
| 1 | Foreman (Printing) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | Asst. Foreman(Printing) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Chargeman(Printing) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 |
| 4 | Leading Hand(Printing) | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 5 | Imposer | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 6 | Sr. Machine Minder / Head Compositor / Head Binder / Proof Reader | 7180-185-9030-200-10630-220-11510-230-12660-240-13860-245-15085-260-18985 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 7 | Jr. Machine Minder / Compositor / Binder / Copy Holder / | 6810-185-9030-200-10630-220-11950-230-12870-240-13830-245-14810-260-18450 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| 8 | Binding Asst. / Machine Assistant | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |
| 9 | Khalasi | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 |

| S.No | CATEGORY OF POST | EXISTING SCALES (2009) | REVISED SCALES(2013) |
|------|---|--|--|
| | STORES & PURCHASE DEPARTMENT: | | |
| XI | | | |
| 1 | AM(Pur/Mat) | 11620-430-15920-450-20420-485-27210-510-31800 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 2 | Superintendent (Pur/Mat) | 9960-320-11880-345-17400-360-20280-395-25810 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |
| 3 | Dy. Superintendent (Pur/Mat) | 9280-290-12760-320-15320-340-19400-365-23780 | 17800-570-22500-640-29900-690-36800-780-44600-850-51400 |
| 4 | Senior Assistant (Pur/Mat) | 8120-235-10705-260-15385-285-17665-295-20615-300-22115 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 |
| 5 | Junior Assistant (Pur/Mat) | 7270-185-9120-200-10120-220-11220-230-12370-240-13330-245-14555-260-19235 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 6 | Checker (Stores) | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| 7 | Mukkadam | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |
| 8 | Stores Attendant | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 |
| | WORK CHARGED EMPLOYEES | | |
| 1 | UNSKILLED: Watchman / Man Mazdoor / Mali / Laskar | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 |
| 2 | SEMI-SKILLED Helper / Head Mazdoor Work Inspector (Non Technical) | 5670-130-7620-170-8470-195-10420-210-12520-215-15100 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |
| 3 | SKILLED: Road Roller Driver / Mixer Operator / Vibrator Helper / Mason Gr.II / Carpenter Gr.II / Electrician Gr.II Plumber Gr.II / Work Inspector (Technical) / Rigger Gr.II / Fitter Gr.II | 6260-170-7450-180-8530-200-11730-215-12590-225-13715-235-17005 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 |
| 4 | HIGHLY SKILLED: Mason Gr. I / Work Inspector / Carpenter Gr.I / Electrician Gr.I / Plumber Gr.I / Rigger Gr. I / Fitter Gr. I | 6430-185-8650-200-10650-205-12290-215-12935-240-14615-250-17615 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |

ROAD TRANSPORT CORPORATION IN TELANGANA
REVISED SCALES OF PAY 2013

OPTION FORM

Ref: Circular No.PD-17/2015, Dt.27.05.2015 from the Joint Managing Director, RTC in Telangana, Bus Bhavan, Hyderabad.

A. INSTRUCTIONS:

- 1) Option should be exercised by the employee in both substantive and Officiating post(s) or whichever is necessary.
- 2) Option should be exercised before 12.06.2015 and submitted to the Unit Officer under whom the Employee is working.
- 3) The particulars against item (B) should be attested by the Unit Officer.
- 4) Option once exercised is final and irrevocable.

B. To be filled in by the Depot / Unit concerned before handing it over to the Employee.

- 1) Name of the Employee: : Sri/Smt/Kum: _____
- 2) Staff No. : _____
- 3) Date of first Appointment on regular Scale. : _____
- 4) a) Present Designation : _____
b) Present Designation Code : _____
c) Designation as on 31.3.2013 : _____
d) Designation Code as on 31.3.2013 : _____

- 5) a) Basic Pay as on 01.04.2013 in RPS 2009 : _____
- b) Personal Pay prior to 01.04.2013
- i) Amount protected over and above the maximum of Time Scale in RPS 2009 : _____
- ii) Family Planning increment(s) : _____
- iii) Graduate Increment(s) : _____
- 6) Date of next increment after 01.04.2013 and Before 31.03.2014(if it is other than 01.04.2013).
- a) Normal date of Increment : _____
- b) Actual date of drawal of increment : _____
- 7) Basic Pay as on Normal date / Actual date of drawal of Increment after 01.04.2013 and before 31.03.2014 in the RPS 2009. : _____
- 8) If under punishment of deferment or reduction or reversion:
- a) Nature of Punishment :
- b) Date of commencement of punishment :
- c) Whether cumulative or non cumulative :
- d) Date of Restoration :

Note: (Please mention details on reverse side if the space provided against serial number 8 is not sufficient)

SIGNATURE OF UNIT OFFICER

(To be filled by the Employee)

C. Name : _____
Staff Number : _____
Designation:
a) Present : _____
b) As on 31.3.2013
 i) Officiating : _____
 ii) Substantive : _____
Place of work : _____
Unit : _____

I hereby elect to come on to the Revised Scales of Pay 2013 with effect from
____/____/____ in respect of my (*) Officiating Post _____ / Substantive
Post _____.

The option hereby exercised by me is final and irrevocable and will not be
modified at any subsequent date.

SIGNATURE OF EMPLOYEE
WITH DATE

Witness:

Signature: _____
Name: _____
Designation : _____
Staff No. _____
Unit: _____
Date: _____

SIGNATURE OF THE SUPERVISOR
Name: _____
Designation: _____
Staff No. _____
Unit: _____
Date: _____

SIGNATURE OF THE UNIT OFFICER

Note: (*) Strike out if not applicable.

ACKNOWLEDGEMENT

Ref: Circular No. PD-17/2015, Dt.27.5.2015

Received Option Form in duplicate from the Unit _____ on _____ . Last date of my submission of completed Option Form to the Unit Officer for Fixation of Pay in RPS 2013 is _____, failing which I shall be treated that I am a non-Optee and my Pay shall be fixed in RPS 2013 w.e.f 01.04.2013.

Signature of Employee: _____

Name : _____
Staff No. : _____
Designation : _____
Place of work : _____
Date : _____

Note: To be filed in P.Case

ANNEXURE-III TO CIRCULAR NO. PD-17/2015, DT.27.05.2015

**ROAD TRANSPORT CORPORATION IN TELANGANA
REVISED SCALES OF PAY 2013
PAY FIXATION FORM**

| | |
|--|--|
| 1) Name: Sri/Smt/Kum | 6) Date of Option: a) Officiating: b) Substantive: |
| 2) Staff No. | |
| 3) Designation: a) Present : _____ b) As on 31.3.2013 i) Officiating : _____ ii) Substantive : _____ | 7) Existing Scale (with incremental stages) a) Offg: _____ b) Sub: |
| 4) Date of first appointment: | 8) Revised Scale (with incremental stages) a) Offg: _____ b) Sub: |
| 5) Date of promotion to : the present post. | |

| S.No | Method of Fixation | Substantive | Officiating |
|------|--|-------------|-------------|
| 1) | Existing emoluments as on the date of Option: a) Basic Pay as on 1.4.2013 or on the date of option before 31.3.2014 in pre-revised Scale of Pay i.e., RPS 2009. b) Personal Pay prior to 1.4.2013 i) Amount protected over and above the maximum of Time Scale in RPS 2009; ii) Family Planning Increment(s). iii) Graduate Increment(s) c) Dearness Allowance admissible at the rate as on 1.1.2013 on (a) + (b) (D.A. should be rounded off to the nearest rupee i.e., less than 0.50 ps. Shall be ignored and 0.50 ps. and above shall be rounded to the next Rupee). | | |
| 2) | Fitment Benefit: Amount representing 44% of Pay i.e. on item 1 (a) and 1 (b) (i). | | |
| 3) | <u>TOTAL EMOLUMENTS:</u> a) From 1 to 2 excluding item 1 (b)(ii) & (iii) b) Total emoluments after rounding off of Item 3 (a) to next One Rupee. | | |

| S.No | Method of Fixation | Substantive | Officiating |
|------|--|-------------|-------------|
| 4) | Fixation of Basic Pay in the Revised Scales of 2013 plus i) P.P., if any, ii) Graduate Increment(s) iii) FP Increments(s) (to be furnished separately) | | |
| 5) | Quantum of Special Pay attached to the post in RPS 2013. | | |
| 6) | Quantum of Equalization Allowance being drawn as on 31.3.2013 and continued in RPS 2013 | | |
| 7) | Date of next Increment on or before 01.03.2014 other than 01.04.2013. a) Normal Date b) Actual Date of drawal | | |
| 8) | Revised Basic Pay as on the date of next increment other than 01.04.2013 but before 31.03.2014 plus: i) P.P. if any ii) Graduate increment(s) iii) FP Increment(s) (to be furnished separately) | | |

Compiled by:
Signature:
Staff No.

Audited by:
Signature:
Staff No.

Checked by:
Signature:
Staff No.

Supervised by:
Signature:
Staff No.

UNIT OFFICER

ACCOUNTS OFFICER

| |
|--|
| <p>Implemented in SB of _____ 2015</p> <p>ACCOUNTS OFFICER</p> |
|--|

**ANNEXURE-IV TO CIRCULAR NO.PD-17/2015, DATED 27.05.2015
SPECIAL GRADES IN REVISED PAY SCALES 2013**

| SL. NO. | EXISTING CATEGORY | PAY SCALES NORMAL. | SPECIAL GRADES AFTER COMPLETION OF 12 YEARS | SPECIAL GRADES AFTER COMPLETION OF 20 YEARS |
|---------|--|--|---|--|
| 1 | AM (P) / AM (T) / AE (Civil) / AE (Elect) / Chief Draughtsman / AM (Stat) / AE (Mech. & Vulcanizing) / AM (Fin) / Homeo Physician / Asst. Nursing Supdt./ CSI / Foreman(Printing)/AM(Pur/Mat) | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 | 29200-940-38600-1050-49100-1130-60400-1270-73100-1390-84220 | Will be communicated later |
| 2 | Supdt.(P) / Supdt. (T) / Section Officer / Supdt. (Stat) / Supdt. (Mech. & Vule) / Supdt. (Fin) / Supdt. (Audit) / Supdt.(Cash)/ Head Staff Nurse/ ECG Technician Gr.I Security Inspector / Asst. Foreman(Printing) Supdt. (Pur/Mat) | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 | 20580-660-27180-740-34580-800-42580-900-51580-990-59500 | 22290-830-30590-940-39990-1010-50090-1080-60890-1220-70650 |
| 3 | Dy. Supdt. (P) / Dy. Supdt. (T) / Dy. Section Officer (Civil/Elec) / Dy. Supdt. (Stat)/ Dy. Supdt. (Mech & Vule) / Dy. Supdt.(Fin)/ Dy. Supdt. (Audit) / Physiotherapist / ECG Technician Gr.II/Security Sub-Inspector/ Chargeman (Printing)/ Dy. Supdt. (Pur/Mat)/ Canteen Manager/Staff Nurse/Pharmacist Gr.I/ Lab Technician Gr.I/Radiographer Gr.I | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 | 20580-660-27180-740-34580-800-42580-900-51580-990-59500 |
| 4 | Steno(Higher) | 16400-500-21400-540-26800-570-32500-590-38400-620-43360 | 17800-570-23500-640-29900-690-36800-780-44600-850-51400 | 19110-620-25310-690-32210-750-39710-840-48110-920-55470 |

**ANNEXURE-IV TO CIRCULAR NO.PD-17/2015, DATED 27.05.2015
SPECIAL GRADES IN REVISED PAY SCALES 2013**

| Sl. NO. | EXISTING CATEGORY | PAY SCALES NORMAL | SPECIAL GRADES AFTER COMPLETION OF 12 YEARS | SPECIAL GRADES AFTER COMPLETION OF 20 YEARS |
|---------|---|---|---|---|
| 5 | Sr.Asst (F)/Sr.Asst (Stat)/Sr.Asst (Per)/ Steno (Lower) / Sr.Asst (Pur/Mat) / Sr. Assistant (Cash)/Asst. Canteen Manager / Pharmacist Gr. II / Lab Technician Gr. II / Radiographer Gr. II/ Refractionist Gr. I/ Auxiliary Nurse / Depot Clerk / TI Gr. III / TTI / Driving Instructor / Leading Hand / Security Asst. Sub-Inspector/Asst. Section Officer | 15580-470-20280-510-25380- 540-30780-560-36380-590-41100 | 16400-500-21400-540-26800- 570-32500-590-38400-620-43360 | 17800-570-23500-640-29900- 690-36800-780-44600-850-51400 |
| 6 | Jr. Asst (F) / Jr. Asst (Stat) / Jr. Asst (Per) / Jr. Asst (Pur/ Mat) / ADC / Controller / Refractionist Gr. II / Imposer. | 13950-420-18150-460-22750- 480-27550-500-32550-530-36790 | 15580-470-20280-510-25380- 540-30780-560-36380-590-41100 | 16400-500-21400-540-26800- 570-32500-590-38400-620-43360 |
| 7 | Driver Gr. II / Electrician (AC/DC) / Coach Builder / Artisan Gr. I / Mechanic Gr. I / Sr. Machine Minder / Head Binder | 13780-410-17880-440-22280- 460-26880-480-31680-500-35680 | 13950-420-18150-460-22750- 480-27550-500-32550-530-36790 | 15580-470-20280-510-25380- 540-30780-560-36380-590-41100 |
| 8 | Mechanic Gr. II / Artisan Gr. II / Routine Clerk / Jr. Machine Minder / Binder / Typist / Comptist / Security Head Guard/ Head Cook / Tailor/ Telephone Operator/ Boiler Man / Tyre Mechanic. | 13070-400-17070-430-21370- 450-25870-470-30570-490-34490 | 13780-410-17880-440-22280- 460-26880-480-31680-500-35680 | 13950-420-18150-460-22750- 480-27550-500-32550-530-36790 |

**ANNEXURE-IV TO CIRCULAR NO.PD-17/2015, DATED 27.05.2015
SPECIAL GRADES IN REVISED PAY SCALES 2013**

| SL. NO. | EXISTING CATEGORY | PAY SCALES NORMAL | SPECIAL GRADES AFTER COMPLETION OF 12 YEARS | SPECIAL GRADES AFTER COMPLETION OF 20 YEARS |
|---------|--|---|---|---|
| 9 | Conductor Gr.II | 12610-390-16510-420-20710-440-25110-460-29710-480-33550 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 10 | L.V.Driver / Shroff / Asst. Cook / Nursing Orderly/Hammer man (Non ITI) / Fitter Gr.I(CED) Machine Minder (Workshop) | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 | 12610-390-16510-420-20710-440-25110-460-29710-480-33550 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |
| 11 | Booking Clerk / Mukkadam / Record Tracer/ Security Guard / Helper (Non ITI) / Pump Attendant / Fitter Gr.II (CED) / Lab Assistant/ Ward Boy /Ward Girl. | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 | 12610-390-16510-420-20710-440-25110-460-29710-480-33550 |
| 12 | Attender / Stores Attendant / Khalasi of RWS & BBW / Coffee & Tea Maker / Supplier / Vessel Cleaner / Grinder / Dark Room Attendant / Shramik (Non ITI) Khalasi of TRS (Non ITI) / Lab. Attendant/Sweeper/Scavenger. | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |

**ANNEXURE-IV TO CIRCULAR NO.PD-17/2015, DATED 27.05.2015
SPECIAL GRADES IN REVISED PAY SCALES 2013**

CIVIL ENGINEERING DEPARTMENT:

| SL NO. | EXISTING CATEGORY | PAY SCALES NORMAL | SPECIAL GRADES AFTER COMPLETION OF 12 YEARS | SPECIAL GRADES AFTER COMPLETION OF 20 YEARS |
|--------|---|---|---|---|
| 1 | Tracer (CED) | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 2 | Man Mazdoor | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| 3 | Carpenter Gr.II / Plumber Gr.II / Mason Gr.II / Electrician Gr.II / Work Inspector (Technical) / Work Inspector (Non-Technical) | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 | 12610-390-16510-420-20710-440-25110-460-29710-480-33550 |
| 4 | Carpenter Gr.I / Plumber Gr.I / Mason Gr.I / Electrician Gr.I | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 | 12610-390-16510-420-20710-440-25110-460-29710-480-33550 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 |

**ANNEXURE-IV TO CIRCULAR NO.PD-17/2015, DATED 27.05.2015
SPECIAL GRADES IN REVISED PAY SCALES 2013**

SPECIAL GRADE TO ITI QUALIFIED PERSONNEL IN MAINTENANCE WING

| SL. NO. | EXISTING CATEGORY | PAY SCALES NORMAL | SPECIAL GRADES AFTER COMPLETION OF 12 YEARS | SPECIAL GRADES AFTER COMPLETION OF 20 YEARS |
|---------|---------------------------------|---|---|---|
| 1 | I.T.I. Shramik / I.T.I. Khalasi | 10880-330-14180-360-17780-380-21580-390-25480-410-28760 | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 |
| 2 | I.T.I. Helper | 12010-370-15710-400-19710-420-23910-440-28310-460-31990 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 3 | I.T.I. Hammer Man | 12340-380-16140-410-20240-430-24540-450-29040-470-32800 | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 |
| 4 | I.T.I. Artisan Gr-II | 13070-400-17070-430-21370-450-25870-470-30570-490-34490 | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 | 13950-420-18150-460-22750-480-27550-500-32550-530-36790 |
| 5 | I.T.I. Artisan Gr-I | 13780-410-17880-440-22280-460-26880-480-31680-500-35680 | 15580-470-20280-510-25380-540-30780-560-36380-590-41100 | 16400-500-21400-540-26800-570-32500-590-38400-620-43360 |