

**A.P.S.R.T.C.**

No.: PR/353(1)/2016-PRD

Office of the VC & MD,  
RTC House, PNBS,  
Vijayawada, dt: 05-01-2017.

**U.O.NOTE**

Sub:- PRASTHANAM :- Publishing of **RTC PRASTHANAM** monthly magazine with 20 pages – instructions issued for sending of information - Reg.

Ref:- This office letter no: even dated:19-12-2016.

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It is proposed to Publish **RTC PRASTHANAM** a house magazine with 20 pages booklet with the information of the Corporation and messages for all the employees of the Corporation in single / double colors on 7<sup>th</sup> of every month. The same may be circulated to all employees in the Corporation.

In view of the above, all the Regional Managers are advised to send the following information with photos to publish in the magazine.

1. Important events held in the past three months. Hon'ble CM, TM, VC&MD, EDs, RM and any other VVIP or VIP visits to Depots or Bus stations.
2. Awards or rewards won by employees or their children from any public or private organizations.
3. Important pilgrimage centers and Jatharas with route map, distance form dist hqrs with fare and bus frequency.
4. Important sandy days details of spl operations.
5. Introduction of New Services, opening of bus depots and bus stations.
6. Achievements of conductors and drivers in getting highest EPB and high KMPL, best attendance or in any category.
7. Package tours being organized like Pancharamalu, sabarimala etc.,
8. Items related to APSRTC which gives encouragement among staff.
9. Inspiring literary items like Poetry, short stories.
10. Circulars related, if any.
11. Best practices adopted by Depots/RMs/EDs.
12. It must be in **Telugu**.

It is requested to submit the information along with photos immediately in hard copy and soft copy to be mailed to [proapsrtc@gmail.com](mailto:proapsrtc@gmail.com) without fail and without receiving reminders from this office.

To,  
All Regional Managers,

*W. Malab*  
Vice Chairman & 9/11  
Managing Director

Copy to CAO, Dir (V&S) and all Executive Directors of Corporation for inf and n/a.  
Copy to CFM, HODs and all Depot Managers for information and n/a.