

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

IR1/430(01)/2016-PO-III

Office of the Managing Director,  
RTC House, PNBS,  
Vijayawada.

**CIRCULAR No. PD- 39/2016, Dated. 30-08.2016.**

Sub:-LEAVE: -Sanction of (3)Three days leave in a month to lady employees of APSRTC -- Instruction -- Communicated .

Ref:-1.Circular No. PD-30/2010, dated 02.06.2010

2. Representation of General Secretary APSRTC National Mazdoor Union, dated 22.07.2016.

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Instructions were issued through the Circular under reference 1<sup>st</sup> cited, allowing (3) three days Casual Leave in addition to 15 days Casual Leave i.e 18 days in a calendar year to the lady Conductors as agreed in the Memorandum of Settlement entered into with APSRTC National Mazdoor Union on 22.01.2010.

The General Secretary, APSRTC National Mazdoor Union (Recognised) through the representation 2<sup>nd</sup> cited has informed that lady employees, especially, lady conductors are experiencing much difficulty in getting the leave sanctioned during monthly periods and requested for sanction of (3)Three days leave in every month to lady employees.

Considering the request, the Competent Authority has agreed for sanction of (3) three days leave to woman employees in a month duly debiting the leave from their leave account.

All the Unit Officers are therefore, instructed to sanction (3) three days leave to woman employees in a month, duly debiting the same to their leave account. In case if the lady employees are not having sufficient leave at their credit, the same may be treated as LWP.

These instructions will come into force with immediate effect.

  
EXECUTIVE DIRECTOR (A&P)

To  
All Officers of the Corporation.

Copy to: Sr.RAO/AG:APSRTC Branch, Mushirabad, Hyderabad.

Copy to: OSD to VC & MD.

Copy to: General Secretary, APSRTC National Mazdoor Union.

Copy to: General Secretary, APSRTC Employees' Union.

Copy to: the General Secretaries of APSRTC Bahujana Workers Union/ APSRTC Karmika Parishat / APSRTC Karmika Sangh/ APSRTC Staff & Workers Federation./ APSRTC United Workers Union / YSR RTC Mazdoor Union.

Copy to: General Secretary, APSRTC Class-II Supervisors Association.

Copy to: General Secretary, APSRTC Security Staff Welfare Association, Hyderabad.

Copy to: Notice Board & Incharge Record Room.