



Andhra Pradesh State Road Transport Corporation

No.Ea/813(1)/2018-PD

Office of the VC & MD,
RTC House, Vijayawada.

Circular No. PD-30/2018 dt.27.08.2018

Sub: APSRTC – Transfer Policy for Officers – Reg.

The existing practice for transferring Officers of various ranks has been reviewed and the following guidelines are issued to bring uniformity, transparency and fairness while effecting transfers of Officers. These guidelines shall be applicable to all Officers of and above the rank of Junior Scale Officer.

1. In general, Officers may be transferred after a three year term except under special circumstances/organizational requirements or on promotion/reinstatement after suspension.
2. All general transfers may be completed before the end of April every year.
3. JSOs/SSOs will not be posted to the units of their native District/Region.
4. HoDs/EDs will not be posted in the field to their native Zones.
5. Native District/Region shall be decided as per nativity declaration available in P-Case or as decided during State bifurcation process.
6. Officers who have completed their full term of three years in a particular District/Region have to invariably choose units in other Districts/Regions only.
7. Posting to Head Office/Zonal NOUs will not fall under the purview of native District/Region requirement.
8. In cases of spouses working in Government/PSUs/Public Sector Banks, Officers may be posted to their native District/Region as a special case, if possible only.

9. Officers suffering from chronic ailments like Heart disease, Cancer, Kidney transplantation, Leprosy etc., may be posted to their native District/Region to avail medical treatment, if possible only.
10. Transfers will be effected for the Officers who have completed their term after conducting counseling as per the order of seniority duly exhibiting the available vacancies subject to suitability by the Committee consisting of EDs A,E&O with the approval of VC&MD.
11. FA&CAO shall be a member of the Committee for effecting transfers of Officers of the Accounts wing.

These instructions shall come into force with immediate effect.



28/8/18

**Vice Chairman &
Managing Director**

To
All Officers of the Corporation