

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. R5/167(1)/2010-HRD

Office of the Managing Director,  
Mushirabad, Hyderabad - 20

**CIRCULAR NO. PD-22/2011, dt. 09.06.2011.**

Sub: MEETINGS – Redressal of grievances and appropriate action on the suggestion of BC Employees Welfare Association – Conducting of Meetings – Instructions – Issued.

- Ref: 1) Circular No.PD-7/2011. dt. 28.01.2011.  
2) Minutes of the meeting held by the Commissioner and members for BC Welfare Association with the VC & MD, EDs and HODs on 18.03.2011

With a view to reduce the grievances/problems of Backward class employees working in the Corporation expeditiously, Grievance Committees have been formulated through the circular 1<sup>st</sup> cited, where in the Chief Manager (HRD) at the Corporate Office, and the Personnel Officer at the Regional level have been designated to look after the grievances/ problems of BC employees in their respective jurisdictions.

During the meeting held by the Commissioner and members for BC Welfare Association, vide the reference 2<sup>nd</sup> cited, it has been agreed to dispose of the grievances of BC employees of the Corporation expeditiously.

The following instructions are therefore, issued for strict compliance:

1. Personnel Officer of the region shall hold meetings with Committee Members of APSRTC BC Welfare Association once in a month at Regional level, and the Chief Manager (HRD) shall hold the meeting once in 3 months at Corporate Office level.
2. Not more than 3 Members of the Association at Regional level, and 5 members at Corporate Office level, are allowed to attend the meetings.
3. The APSRTC BC Welfare Association Member must be an in-service employee of the Corporation.
4. The members attending the meeting will be given Bus pass and the period be treated as 'On duty'

5. Agenda for the meeting shall be submitted two weeks in advance to the Personnel Officer of the region or Chief Manager(HRD), Corporate Office as the case may be. The agenda shall contain 5 individual grievances of BC employees only, but not general or policy issues.

Necessary action shall be taken accordingly.  
These instructions shall come into force with immediate effect.

Sd/-XXXXXX  
(B.PRASADA RAO)  
VICE CHAIR MAN &  
MANAGING DIRECTOR

// Attested//

  
CHIEF MANAGER (HRD)

To  
All Officers of the Corporation.