

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

1139

No. R3/684(24)/2012-HRD Office of the Managing Director,
Mushirabad, Hyderabad - 20

CIRCULAR No. PD- 38/2013, dt.22.10.2013

Sub: RECRUITMENT REGULATIONS - Amendment to APSRTC Employees' (Recruitment) Regulations, to the post of Senior Assistant (Personnel) - Notified - Regarding.

Ref:- 1. Corporation Board Resolution No. 36/2013, dt.30.04.2013.
2. Govt's approval Lr.No. 8835/Tr.II(2)/2013-2, dt. 10,10.2013.

The Corporation Board through the Resolution No. 36/2013, dt. 30.04.2013, has approved the proposed amendment to the Method of Recruitment and Qualifications for the post of Senior Assistant (Personnel), to enhance the reserved Administrative points for Typist from one to two, i.e., in a unit of six, the 2nd and 5th vacancies are to be reserved for typist.

The Government through letter 2nd cited have communicated approval for the proposed amendment.

The existing and amended Regulations for recruitment to the post of Senior Assistant (Personnel) is shown in the Appendix.

The amendment will come into force with immediate effect.

Encl: Appendix

Sd/- XXXXXXXXX
VICE CHAIRMAN &
MANAGING DIRECTOR

// Attested //

23/10/2013
Chief Manager (HRD)

- Copy to: All Officers of the Corporation.
- Copy to: AG, RTC Branch, Mushirabad, Hyderabad.
- Copy to: Board Office
- Copy to: Secretary to Chairman & Secretary to VC & MD
- Copy to: PRO, Head Office, for translation into Telugu.
- Copy to: PO (Trg), for inclusion in Monthly Index of Circulars. (4 copies)
- Copy to the General Secretaries of : APSRTC Employees' Union/National Mazdoor Union/RTC Telangana Mazdoor Union
- Copy to: Notice Board & Incharge, Record Room.

SENIOR ASSISTANT(PERSONNEL)

Method of Recruitment		Qualifications	
Existing	Amended	Existing	Amended
In a Unit of Six vacancies -	In a Unit of Six vacancies -	1) For Promotion:	For Promotion:
a. the Second vacancy to be filled by promotion from the rank of Typist; and	a. the Second and fifth vacancies to be filled by promotion from the rank of Typist; and	The Junior Assistant/ Typist must have rendered not less than five (5) years of service as such.	No change
b. the remaining five vacancies to be filled by promotion from the rank of Junior Assistants.	b. the remaining four vacancies to be filled by promotion from the rank of Junior Assistants.	2) For Direct Recruitment - The candidate -	2) For Direct Recruitment - The candidate-
Note:	Note:	a. must be a Graduate from any University recognized by the University Grants Commission;	a. No change
i) If suitable candidate from (a) above are not available to fill the vacancies reserved for Typists, the vacancies may be filled in by the candidates from (b) above; and	i) No change	b. must have had an experience of not less than five (5) years in a Clerical Cadre in any Office of repute; and	b. No change
ii) If suitable candidate from (b) above are not available to fill the vacancies reserved for Junior Assistants, the vacancies may be filled in by the candidates from (a) above; and	ii) No change	c. must not be above 35 years of age as on 1 st July of the year, in which the recruitment is made.	c. No change
c. by direct recruitment only when suitable candidates at (a) & (b) above are not available.	c. No change		

[Handwritten Signature]
22/10/13