

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. R3/684(14)/2012-HRD

Office of the Managing Director,
Mushirabad, Hyderabad - 20

CIRCULAR No. PD-08/14, dated. 01.03.2014

Sub: RECRUITMENT REGULATIONS - Amendment to APSRTC Employees'(Recruitment) Regulations, to the post of Assistant Depot Clerk to promote Driver who do not posses 8th class qualification as ADCs subject to passing minimum literacy test & certain other amendments - Notified - Regarding.

- Ref:- 1. Corporation Board Resolution No. 77/2012, dt. 16.11.2012.
- 2. Corporation Board Resolution No. 37/2013, dt. 30.04.2013.
- 3. Govt's approval Lr.No. 7208/Tr.II(2)/2013-2, dt. 30.11.2013.

As per the Recruitment Regulations for promotion to the post of Assistant Depot Clerk, the HV Driver/LV Driver/Booking Clerk must have passed 8th class. It is proposed to consider Drivers, who do not possess 8th class qualification for the promotion to the post Assistant Depot Clerk subject to passing minimum literacy test.

The norm for the posts of LV driver and Booking Clerk was made zero. Hence, need has arised to fill up two-roster points pertaining to LV drivers and the three roster points pertaining to Booking Clerk with suitable categories, where ever LV drivers and Booking Clerks are not available. Further, it has been also proposed to re-designate the post of the 'Assistant Depot Clerk' as 'Assistant Depot Clerk/Controller'. Consequent to the above, proposed to delete the post of Controller at Section-F, Class-III services at Sl.No. 6 of Recruitment Regulations.

Accordingly, proposals were placed before the Board to approve required amendments to Recruitment Regulations for promotion to the post of Assistant Depot Clerk.

The Corporation Board through the Resolutions at reference 1st and 2nd cited, has approved the amendments to the Method of Recruitment and Qualifications for promotion to the post of Assistant Depot Clerk/Controller. The following amendments are approved:-

1. The LV Driver/HV Driver who do not possess 8th class qualification must pass literacy test like copying of ADCs control chart in one hour, copying DC summary statement in 15 minutes etc., They must undergo pre-promotion training for 8 to 10 days.
2. The existing post of ADC is re-designated as ADC/Controller. Consequent upon re-designation, the post of Controller at Section-F, Class-III Services, at Sl. No.6 of Recruitment Regulations stands deleted.

3. Where LV Drivers are not available to fill up the roster point nos. 38 and 43 the same may be filled up by HV Drivers. Similarly, where Booking clerk candidates are not available to fill up the roster point nos. 18, 54 & 98, the same may be filled up by considering HV Drivers.

The Government through letter 3rd cited have communicated approval for the amendments.

The existing and amended Recruitment Regulations for promotion to the post of **Assistant Depot Clerk/Controller** is shown in the **Annexure** for necessary action by all the Regional Managers.

These amendments will come into force with immediate effect.

Encl: Annexure

To
All Officers of the Corporation.


**VICE CHAIRMAN &
MANAGING DIRECTOR**

Copy to: AG, RTC Branch, Mushirabad, Hyderabad.

Copy to: Board Office

Copy to: Secretary to Chairman & Secretary to VC & MD

Copy to: PRO, Head Office, for translation into Telugu.

Copy to: PO (Trg), for inclusion in Monthly Index of Circulars. (4 copies)

Copy to: General Secretaries of : APSRTC Employees' Union/ RTC Telangana

Mazdoor Union/National Mazdoor Union

Copy to: Notice Board & Incharge, Record Room.

Existing: ASSISTANT DEPOT CLERK Amended: ASSISTANT DEPOT CLERK/ CONTROLLER
Annexure to Circular No. 08/2014 dt: 01.03.14

Method of Recruitment		Qualifications	
Existing	Amended	Existing	Amended
<p>In a Unit of 100 vacancies –</p> <p>a. the 38th & 78th vacancy be filed by promotion by selection of LV Drivers.</p>	<p>In a Unit of 100 vacancies</p> <p>a. the 38th & 78th vacancy be filed by promotion by selection of LV Drivers</p> <p>Note: Where there are no LV Drivers the points may be filled by considering HV Drivers.</p>	<p>For Promotion:</p> <p>a.The Conductor Gr.I/II and the Driver must have completed his probation satisfactorily.</p>	<p>For Promotion:</p> <p>a. No change</p>
<p>b. The 18th, 54th & 98th vacancy be filled by promotion by selection of Booking Clerks.</p>	<p>b. The 18th, 54th & 98th vacancy be filled by promotion by selection of Booking Clerks.</p> <p>Note: Where there are no Booking clerks the points may be filled by considering HV Drivers.</p>	<p>b.The Booking clerk and the LV Driver must have rendered not less than 10 years of service as such.</p>	<p>b. No change</p>
<p>c. The 2nd, 6th, 10th, 14th, 22nd, 26th, 30th, 34th, 42nd, 46th, 50th, 58th, 62nd, 66th, 70th, 74th, 82nd, 86th, 90th and 94th vacancy be filled by promotion by selection of HV Drivers; and</p>	<p>c. No change.</p>	<p>c.The Booking Clerk/LV Driver/ HV Driver must have passed 8th class.</p>	<p>c. The Booking Clerk/LV Driver/ HV Driver must have passed 8th class.</p>
<p>d. the remaining 75 vacancies be filled by promotion by selection of suitable Controllers if there is no such candidate available, by promotion by selection of a suitable Conductor</p> <p>Note: If suitable candidates from (a) or (b) are not available to fill up the vacancies reserved for them, the vacancies may be carried forward to the next three succeeding recruitment years. However the seniority of these candidates should be reckoned from the date, the vacancy is filled and not from back date.</p>	<p>d. The remaining 75 vacancies be filled by selection of Conductors.</p> <p>Note: Deleted</p>		<p>However in case of the LV Driver/ HV Driver who do not possess 8th class must pass a literacy test.</p>