

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.T2/812(3)2010-TRG.

Office of the VC & MD  
Bus Bhavan, Hyderabad-20.

NOTIFICATION No. PD-14/2010, Dated: 20-10-2016

Sub: TRAINING – Imparting training to Officers, Supervisors and Employees by Employee Empowerment Department – Processing of cases pertaining to other Departments - Reg.

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The Employee Empowerment Department is imparting training to the new recruits and in-service Officers, Supervisors and employees through external agencies as well as internal experts.

The Officers and Senior Supervisors are being deputed for Management Development Programmes and computer related programmes conducted by reputed institutions in the country viz., CIRT, ASCI, ESCI, HMA, IRIDA, IPE, COD etc. Besides the above they will also be deputed to Institutes like NPC, Rama Krishna Mutt, Brahmakumaries etc.

Based on nomination of Officers/ Sr.Supervisors a data base is being developed, to record the training history of the individual nominee. This will be helpful to plan, organize & execute further training programs to the Officers on need basis, in order to improve their knowledge, skill levels, productivity of organisation and adapting to changes in the business environment.

It is noted that certain Departments like MED, OPD etc., are deputing Officers/ Sr.Supervisors working in the respective Departments, for Technical programmes sponsored by certain Institutions, OE and vehicle manufacturers etc without the knowledge of Employee Empowerment Department.


Consequently the data base maintained in Employee Empowerment Department does not reflect the true position, rendering the exercise incomplete. This apart the training programme of such officers is also clashing with the yearly Training calendar prepared by the Employee Empowerment Dept., which is communicated in advance.

A comprehensive approach is therefore required on the matter in assessing the training needs and aligning training programmes suitably such as to cover all officers and senior supervisors in the Corporation.

It is hereby directed that henceforth all officers, senior supervisors drafted for training programmes (technical or non technical) sponsored by Institutions, Manufacturers, Suppliers etc., with or without financial commitment shall be routed invariably through Employee Empowerment Department to update the data base time to time and in obtaining requisite sanction/approval of the competent authority.

If considered necessary, the Employee Empowerment Dept., may effect changes in consultation with the concerned Department so as to cover maximum number of officers, senior supervisors working in both field and offices.

These instructions will come into force with immediate effect.

  
14/10/2010

VICE CHAIRMAN & MANAGING DIRECTOR

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